



Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, August 19, 2025 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, SK.

Call to Order

9:00 a.m. Reeve Jeanne Marie deMoissac called the meeting to order.

In attendance: Reeve Jeanne Marie deMoissac, Councillor Melanie Peiffer, Councillor Mark Sagon, Councillor Brian Watson, Councillor Mark Sagon, Councillor Dale Thomson, Councillor Brad Poletz, Councillor Greg Mundt (electronic means) Administrator Sandi Silvernagle, Foreman Darren Comstock

Adoption of Agenda

Resolution No. 179-2025

Moved by Councillor Melanie Peiffer

Resolved that the meeting agenda for August 19, 2025 be adopted as presented with the additions of the following:

- | | |
|----------------|--|
| New Business | - Review Hay Policy |
| Correspondence | - Letter from the Town and Proposed Agreement with BRDFA |

Carried

Adoption of Minutes

Resolution No. 180-2025

Moved by Councillor Mark Sagon

Resolved that the minutes of the Regular Meeting of Council held June 17, 2025 be accepted.

Carried

Resolution No. 181-2025

Moved by Councillor Mark Sagon

Resolved that the minutes of the Regular Meeting of Council held July 15, 2025 be accepted.

Carried

Reports

Division 6 – Councillor Watson - that Division 6's verbal report for August 2025 be accepted as presented.

Division 5 – Councillor Mundt - that Division 5's verbal report for August 2025 be accepted as presented.

Division 4 – Councillor Sagon - that Division 4's verbal report for August 2025 be accepted as presented.

Division 3 – Councillor Thomson – that Division 3's verbal report for August 2025 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2's verbal report for August 2025 be accepted as presented.

Division 1 – Councillor Poletz - that Division 1's verbal report for August 2025 be accepted as presented.

That Reeve Jeanne Marie de Moissac's verbal report for August 2025 be accepted as presented.

That Foreman Darren Comstock's verbal report for August 2025 be accepted as presented.

That Administrator Sandi Silvernagle's verbal report for August 2025 be accepted as presented.

PUBLIC HEARING - ILO Discretionary Use Development Application - Golden View Colony

Resolution No. 182-2025

Moved by Councillor Dale Thomson

Resolved that the Council meeting be suspended to open a Public Hearing for the application of a Discretionary Use Development Permit for an Intensive Livestock Operation of a 1,000 Farrow to Finish Hog Barn located at SE 13-36-17 W3rd at 10:05 a.m.

Carried

The Public Hearing was held from 10:05 a.m. – 11:10 a.m.

That the Public Hearing be closed and the Regular Council meeting resume at 11:10 a.m.

Bank Reconciliation and Financial Statement

Resolution No. 183-2025

Moved by Councillor Dale Thomson

Resolved that the July 2025 Bank Reconciliation and July 2025 Financial Statement be received and filed as presented.

Carried

Accounts for Approval

Resolution No. 184-2025

Moved by Councillor Brad Poletz

Resolved that the cheques # 3355-3402, online payments, online utility payments, Mastercard, monthly remittances and June payroll in the amount of \$387,565.72 be approved.

Carried

Correspondence

Resolution No. 185-2025

Moved by Councillor Brad Poletz

Resolved that the following correspondence be accepted for Council's information and filed:

- Product Care Recycling
- Gravelock – Con-Aid – Gravel
- Town of Biggar – Nurse Practitioner Financial Support
- Ministry of Agriculture – Minister's Order – Designating Weeds

Carried

New Business

RENTAL AGREEMENT - RM OFFICE SPACE

Councillor Melanie Peiffer declared a pecuniary interest and left the meeting at 1:45 p.m.

Resolution No. 186-2025

Moved by Councillor Dale Thomson

Resolved that Council approves the transfer of the rental agreement from Biggar and District Accounting Services dated May 29, 2025 to Haynes Chartered Professional Accountants and the termination notice as of July 31, 2025. Council accepts the new rental agreement beginning June 1, 2025 with Haynes Chartered Professional Accountants as presented.

Carried

Councillor Melanie Peiffer returned to the meeting at 2 p.m.

SUPPORT OF RAIL SAFETY WEEK

Resolution No. 187-2025

Moved by Councillor Melanie Peiffer

Resolved that Council hereby supports national Rail Safety Week to be held from September 15 to 21, 2025.

Carried

HIGHWAY SIGN REQUEST

Resolution No. 188-2025

Moved by Reeve Jeanne Marie de Moissac

Resolved that Council hereby approves the request for a sign on road 1427-1428 north off Highway 51 that states Golden View Colony with Golden View paying all costs associated with the signage.

Carried

Tabled Discretionary Development Application – Golden View Colony ILO Hog Barn until September meeting

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - First Reading:

Resolution No. 189-2025

Moved by Councillor Brad Poletz

Resolved that council rescinds motions 139-2025 from the June 17, 2025 regular meeting and approves the first reading of Bylaw 1-2025 being a bylaw Respecting Buildings.

Carried

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Second Reading:

Resolution No. 190-2025

Moved by Reeve Jeanne Marie de Moissac

Resolved that council rescinds motions 140-2025 from the June 17, 2025 regular meeting and approves the second reading of Bylaw 1-2025, being a bylaw Respecting Buildings.

Carried

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Consider for Third and Final Reading:

Resolution No. 191-2025

Moved by Councillor Melanie Peiffer

Resolved that council rescinds motions 141-2025 from the June 17, 2025 regular meeting and consider Bylaw 1-2025, being a bylaw Respecting Buildings, for third and final reading.

Carried Unanimously

BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Third and Final Reading:

Resolution No. 192-2025

Moved by Councillor Brian Watson

Resolved that council rescinds motions 142-2025 from the June 17, 2025 regular meeting and approves Bylaw 1-2025, being a bylaw Respecting Buildings, for third and final reading.

Carried

SUBDIVISION APPROVAL - SASKATCHEWAN MINISTRY OF HIGHWAYS

Resolution No. 193-2025

Moved by Councillor Brad Poletz

Resolved that we advise Community Planning that Council has approved the discretionary use application to subdivide 17 acres from the existing parcels of lands legally described as the NW ¼ 36-35-15 W3rd; LS 15 Sec. 35-35-15 W3rd; LS 16 – Sec 35-35-15 W3rd; S/L-1, Plan 74S03895; S/L-1 Plan 75S04375; Parcel B Plan 101560991; Parcel A Plan 74S03895; Parcel B Plan 75S04375 and Plan 74S03895 as submitted by Saskatchewan Ministry of Highways and Infrastructure.”

Carried

SASKENERGY PROPOSED GAS PIPELINE SERVICE TO NE 05-36-14 W3RD

Resolution No. 194-2025

Moved by Councillor Brian Watson

Resolved that the Rural Municipality of Biggar No. 347 is not aware of any water or sewage pipelines at location NE 05-35-14 W3rd and approves the proposed gas pipeline service as per construction drawing WFR 378457.

Carried

TEMPORARY ROAD CLOSURE REQUEST

Resolution No. 195-2025

Moved by Councillor Melanie Peiffer

Resolved that Council temporarily closes road between Sec. 10 and 11-35-15 W3rd and Sec. 2 and 3-35-15 W3rd from August 19-November 30, 2025 as per request from Harry and Mary Jo Danychuk.

Failed

APPROACH WIDENING REQUEST - ARCHDEKIN

Resolution No. 196-2025

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the approach widening request submitted by Miles and Chandra Archdekin to widen the approach off Palo Road at NE 22-36-17 W3rd.

Carried

APPROACH APPLICATION REQUEST - COLBERT

Resolution No. 197-2025

Moved by Councillor Mark Sagon

Resolved that Council hereby approves the approach request submitted by Chris and Sara Colbert to install an approach off Oban Road at SW 20-36-15 W3rd.

Carried

Tabled Discretionary Development Application – Mark Yaroshko until September meeting

IN-CAMERA DISCUSSION as per Part III of LAFOIP

Resolution No. 197-2025

Moved by Reeve Jeanne Marie de Moissac

That Council go to an in-camera discussion as per Part III of LAFOIP (21) Human Resources and Legal Affairs at 4:05 p.m. It is resolved that the members of council agree to keep in confidence matters that are discussed at a meeting that is closed.

Carried

RESUME REGULAR MEETING

Resolution No. 198-2025

Moved by Reeve Jeanne Marie de Moissac



Resolved that Council leave the in-camera discussion and resume the Regular Meeting of Council at 4:30 p.m.

Carried

STAFF PROBATIONARY APPROVALS

Resolution No. 199-2025

Moved by Councillor Melanie Peiffer



Resolved that Council hereby approves passing the probationary period for employees Lara McCarty, Lane Tipton and Megan Beel. The terms and conditions set out in their original Employment Contracts will continue to apply.

Carried

Haying Policy Tabled to September meeting

PER DIEMS APPROVED

Resolution No. 200-2025

Moved by Councillor Melanie Peiffer

Resolved that Council approves the per diems in the amount of \$2,656.20.

Carried

Councillor Mark Sagon left the meeting at 4:45 p.m.
Reeve Jeanne Marie de Moissac left the meeting at 4:50 p.m.

Resolved that the meeting be adjourned at 5:00 p.m.



Administrator

Reeve

