



Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its regular meeting on **Tuesday, November 21, 2023** at **9:00 a.m.** in the council chambers at Biggar, SK.

Call to order

9:00 a.m. Reeve de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt, Councillor Brad Poletz and Councillor Brian Watson. Administrator Sandi Silvernagle and Foreman Derek Custer.

Adoption of Agenda

Resolution No. 162-2023

Moved by Councillor Greg Mundt

Resolved that the meeting agenda for November 21, 2023 be adopted as presented.

Carried

Adoption of Minutes

Resolution No. 163-2023

Moved by Councillor Brian Watson

Resolved that the minutes of the Regular Meeting of Council held October 17, 2023 be received and filed as information.

Carried

Delegations

Bank Reconciliation and Financial Statement

Resolution No. 164-2023

Moved by Councillor Melanie Peiffer

Resolved that the October 2023 Bank Reconciliation and October 2023 Financial Statement be received and filed as presented.

Carried

Accounts for Approval

Resolution No. 165-2023

Moved by Councillor Dale Thomson

Resolved payments for cheques # 2580-2614, online payments, online utility payments, Mastercard, monthly remittances and October payroll in the amount of 421,909.24 be approved.

Carried

Reports

Division 1 – Councillor Poletz – that Division 1's Report for November 2023 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2's Report for November 2023 be accepted as presented.

Division 3 – Councillor Thomson - that Division 3's Report for November 2023 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4's Report for November 2023 be accepted as presented.

Division 5 – Councillor Mundt – that Division 5's Report for November 2023 be accepted as presented.

Division 6 – Councillor Watson – that Division 6's Report for November 2023 be accepted as presented.

That Reeve's Report be accepted as presented by Reeve Jeanne-Marie de Moissac.

That the Foreman's Report for November 2023 be accepted as presented by Foreman Derek Custer.

Delegations

PCO/WCO Chandra Archedekin attended the meeting at 9:35 a.m. and gave her annual report on pest and weed control within the RM. She is working with the CN, Town of Biggar and Highways on a plan to help control the invasive weeds in the surrounding area. She has asked council for support and a budget to work with in the 2024 year. Chandra left the meeting at 10 a.m.

New Business

APAS MEMBERSHIP

Resolution No. 166-2023

Moved by Councillor Brian Watson

Resolved that the municipality continue and pay for the the APAS membership for 2024 of \$20,822.75.

Carried

FIDELTY BOND INSURANCE

Resolution No. 167-2023

Moved by Councillor Dale Thomson

Resolved that Council renew the Fidelity Bond Self-Insurance Program for \$100.00 for the 2024 year.

Carried

APPROACH APPLICATION

Resolution No. 168-2023

Moved by Reeve de Moissac

Resolved that Council hereby approves the approach application by Dwayne Zagoury on the SW 30-36-13 W3rd.

Carried

RESERVE TRANSFERS

Resolution No. 169-2023

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves transferring the amounts specified in 2023 Budget to the reserve accounts.

Carried

SHA HOUSE USAGE

Resolution No. 170-2023

Moved by Councillor Brad Poletz

Resolved that Council hereby approves paying the Town of Biggar for the 2023 SHA House usage of \$5,000.00 to be reviewed annually.

Carried

BOARD OF REVIEW AND DEVELOPMENT APPEALS BOARD APPOINTMENT

Resolution No. 171-2023

Moved by Councillor Melanie Peiffer

Resolved that Council hereby appoints Western Municipal Consulting Ltd. To manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hannyt Amin, Kimberly Speers, Nick Coroluick and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. That the RM of Biggar #347 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. As Secretary to the Board of Revision for the term of January 1, 2024 through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

That the RM of Biggar #347 appoints Western Municipal Consulting Ltd. To manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024 remuneration as set out in Western Municipal Consulting Ltd. Fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves amount the appointees, the members appointed for a hearing shall determine the chair of that hearing from amount their numbers. That the RM of Biggar #347 appoints Claudette McGuire with Western Municipal Consulting Ltd. As Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. Fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

MUNICIPAL REVENUE SHARING GRANT - DECLARATION OF ELIGIBILITY

Resolution No. 172-2023

Moved by Reeve de Moissac

Resolved that the Council of the Rural Municipality of Biggar No. 347 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statements to the Ministry of Government Relations
- The Rural Municipality of Biggar No. 347 does not run a Municipal Waterworks System
- In good standing with respect to the reporting and remittance of Education Property Taxes
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of council have filed and annually updated their Public Disclosure Statements as required,

and that we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

LANDOWNER ROYALTY AGREEMENT

Resolution No. 173-2023

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the Landowner Royalty Agreement with Chad Goring for \$7.00/yd. valid from January 1, 2024 until December 31, 2027 located at NE 21-34-17 W3rd.

Carried

GRAVEL CRUSHING AGREEMENT

Resolution No. 174-2023

Moved by Reeve de Moissac

Resolved that Council hereby approves the Gravel Crush Agreement with Dmytryshyn & Sons Ltd. to crush 30,000 yards on the NE 21-34-17 W3rd for the sum of \$4.95/yard.

Carried

BYLAW 4-2023 - A BYLAW TO PROVIDE FOR THE SALE OF DEDICATED LANDS - FIRST READING

Resolution No. 175-2023

Moved by Reeve de Moissac

Resolved that Bylaw No. 4-2023 to Provide for the Sale of Dedicated Lands be introduced and read a first time.

Carried

BYLAW 4-2023 - A BYLAW TO PROVIDE FOR THE SALE OF DEDICATED LANDS - SECOND READING

Resolution No. 176-2023

Moved by Councillor Mark Sagon

Resolved that Bylaw No. 4-2023 to Provide for the Sale of Dedicated Lands be introduced and read a second time.

Carried

BYLAW 4-2023 - A BYLAW TO PROVIDE FOR THE SALE OF DEDICATED LANDS - TABLED

Resolution No. 177-2023

Moved by Reeve de Moissac

Resolved that Bylaw No. 4-2023 to Provide for the Sale of Dedicated Lands be tabled to the December meeting and that the Bylaw include an amount for fair market value.

Carried

2023 WEED MANAGEMENT PLAN

Resolution No. 178-2023

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves the 2023 Weed Management Plan for the RM of Biggar No. 347.

Carried

WEED MANAGEMENT PLAN BUDGET FOR 2024

Resolution No. 179-2023

Moved by Councillor Brian Watson

Resolved that Council hereby approves \$10,000 in the 2024 budget for a Weed Management Plan developed by the PCO/WCO Chandra Archdekin.

Failed

WEED MANAGEMENT PLAN BUDGET FOR 2024

Resolution No. 180-2023

Moved by Councillor Mark Sagon

Resolved that Council hereby approves \$30,000 in the 2024 budget for a Weed Management Plan developed by the PCO/WCO Chandra Archdekin.

Failed

WEED MANAGEMENT PLAN BUDGET FOR 2024

Resolution No. 181-2023

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves \$20,000 in the 2024 budget for a Weed Management Plan developed by the PCO/WCO Chandra Archdekin.

Carried

Councillor Brian Watson declared pecuniary interest and left the meeting at 1:45 p.m.

There was one bid received for the TD2000 Ridge Mulcher and no bids for the Terex Scraper.

SALE OF TD2000 RIDGE MULCHER

Resolution No. 182-2023

Moved by Councillor Dale Thomson

Resolved that Council hereby accepts the bid of \$101.00 for the TD2000 Ridge Mulcher from Brian Watson.

Carried

Councillor Brian Watson rejoined the meeting at 1:55 p.m.

PER DIEMS APPROVED

Resolution No. 183-2023

Moved by Reeve de Moissac

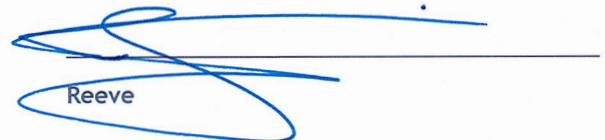
Resolved that Council approves the November per diems for \$4,874.75.

Carried

Meeting adjourned at 2 p.m.



Administrator


Reeve