



# Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its Regular Meeting on Tuesday, April 16, 2024 at 9:00 a.m. in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, SK.

## Call to order

9:00 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt and Councillor Brian Watson, Administrator Sandi Silvernagle and Assistant Administrator Maria Danychuk.

## Adoption of Agenda

**Resolution No. 062-2024**

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for April 16, 2024 be adopted as presented with the addition of Hoogeveen Opposed to Springwater Bylaw Amendment, Public Meeting Information and Kelly Block, MP meeting with Council April 24, 2024.

Carried

## Adoption of Minutes

**Resolution No. 063-2024**

Moved by Councillor Melanie Peiffer

Resolved that the minutes of the Regular Meeting of Council held March 19, 2024 be accepted as presented.

Carried

## Bank Reconciliation and Financial Statement

**Resolution No. 064-2024**

Moved by Councillor Brad Poletz

Resolved that the March 2024 Bank Reconciliation and March 2024 Financial Statement be received and filed as presented.

Carried

## Public Meeting - Zoning Bylaw Amendment (Springwater)

**Resolution No. 065-2024**

Moved by Reeve Jeanne-Marie de Moissac

Resolved that the Council meeting be suspended to open a Public Hearing on the proposed Zoning Bylaw Amendment Bylaw No. 1-2024.

Carried

*The Public Hearing was held from 9:30 a.m. until 9:45 a.m. with no one in attendance.*

## Resume Regular Meeting of Council

**Resolution No. 066-2024**

Moved by Reeve Jeanne-Marie de Moissac

That the Public Hearing be closed and the Council meeting be resumed at 9:45 a.m.

Carried

## Delegations

Louise Singer and Kent Dubreuil attended the meeting at 10:00 a.m. and spoke to Council about their concerns with regards to the Foreman, municipality vehicle and equipment usage and reports, the 2023 tractor purchases, the business park, road tours, request for a ratepayer's meeting. Singer and Dubreuil left the meeting at 10:46 a.m.

Rick Sims and Jim Rawles, on behalf of the Springwater & District Activity Centre Inc., attended the meeting at 11:00 a.m. and spoke to Council in regards purchasing Springwater Hall. Sims and Rawles left the meeting at 11:12 a.m.

*Foreman Derek Custer attended the meeting at 11:15 a.m.*

*Councillor Greg Mundt left the meeting at 11:29 a.m.*

Greg and Jason Mundt attended the meeting at 11:30 a.m. and spoke to Council about the gravel contract. Greg and Jason Mundt left the meeting at 11:43 a.m.

*OMP*

Councillor Greg Mundt returned to the meeting at 11:44 a.m.

### Accounts for Approval

#### Resolution No. 067-2024

Moved by Councillor Mark Sagon

Resolved payments for cheques # 2769-2799, online payments, online utility payments, Mastercard, monthly remittances and March payroll in the amount of \$ 104,140.95 be approved.

Carried

### Reports

Division 1 – Councillor Poletz – that Division 1’s Report for April 2024 be accepted as presented.  
Division 2 – Councillor Peiffer – that Division 2’s Report for April 2024 be accepted as presented.  
Division 3 – Councillor Thomson - that Division 3’s Report for April 2024 be accepted as presented.  
Division 4 – Councillor Sagon – that Division 4’s Report for April 2024 be accepted as presented.  
Division 5 – Councillor Mundt – that Division 5’s Report for April 2024 be accepted as presented.  
Division 6 – Councillor Watson – that Division 6’s Report for April 2024 be accepted as presented.  
That Reeve’s Report for April 2024 be accepted as presented by Reeve Jeanne-Marie de Moissac.  
That the Foreman’s Report for April 2024 be accepted as presented by Foreman Derek Custer.  
That the Administrator’s Report for April 2024 be accepted as presented by Administrator Sandi Silvernagle.

### Correspondence

#### Resolution No. 068-2024

Moved by Councillor Dale Thomson

Resolved that the following correspondence be accepted for Council’s information and filed:

Farm Good Care – Host Farms  
Town of Biggar – Engineering Report of Curling Rink  
Biggar & District Museum – Annual Report  
Minister Merriman – Response to RCMP Letter of Support  
Saskatchewan Wildlife Federation – Request for Road  
Ministry of Highways – Proposed Highway 51 Reconstruction

Carried

### PROPOSED HIGHWAY 51 RECONSTRUCTION

#### Resolution No. 069-2024

Moved by Councillor Melanie Peiffer

Resolved that Council hereby requests the Ministry of Highways to attend the next meeting to discuss the proposed Highway 51 reconstruction project.

Carried

### Old/Unfinished Business

Councillor Mark Sagon and Councillor Greg Mundt left the meeting at 2:15 p.m. declaring pecuniary interest.

### 2024 PURCHASE OF GRAVEL - STACEY MUNDT FARMS LTD. & JENNIFER MUNDT FARMS LTD.

#### Resolution No. 070-2024

Moved by Councillor Brian Watson

Resolved that Council hereby approves the draft copy of the gravel purchase agreement between the municipality and Stacey Mundt Farms Ltd, Jennifer Mundt Farm Ltd. of 10,000 yards of gravel at \$13.00 per yard.

Carried

### 2025 PURCHASE OF GRAVEL - STACEY MUNDT FARMS LTD. & JENNIFER MUNDT FARMS LTD.

#### Resolution No. 071-2024

Moved by Councillor Brian Watson

Resolved that Council hereby approves to purchase 10,000 yards of gravel from Stacey Mundt Farms Ltd and Jennifer Mundt Farms Ltd. at the purchase price of \$13.00 per yard in the year 2025.

Carried

Councillor Mark Sagon and Councillor Greg Mundt returned to the meeting at 2:19 p.m.

### 2024 GRAVEL HAULING CONTRACT APPROVAL - SILVER EAGLE EXCAVATING LTD.

#### Resolution No. 072-2024

Moved by Councillor Mark Sagon

Resolved that Council hereby approves the draft copy of the gravel haul contract between the municipality and Silver Eagle Excavating Ltd. with the approved changes to load, haul and spread at least 30 miles of gravel in Divisions 4 and 5, as per the gravel map provided to the contractor by the Foreman.

Carried

**GRAVEL CRUSH AGREEMENT - DMYTRYSHYN & SONS LTD.**

**Resolution No. 073-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that Council hereby approves the draft copy of the gravel crushing contract between the municipality and Dmytryshyn & Sons Ltd. with the approved changes to complete their 2023 crush agreement of a minimum of 11,000 yards before December 31, 2025, at the original price of \$4.90 per yard.

Carried

**EQUIPMENT TENDERS**

**Resolution No. 074-2024**

**Moved by Councillor Brian Watson**

Resolved that Council hereby approves the 1985 International S1754, 1975 GMC fire truck, 2014 Road Boss, 1996 Retriever, 1999 Handyhitch and the 2012 Dodge one ton tenders be advertised on the municipality's website, Facebook, Kijiji and The Independent and to be opened at the May 21, 2024 meeting.

Carried

**MUNICIPAL RESERVE LAND - DUPEROW**

**Resolution No. 075-2024**

**Moved by Councillor Dale Thomson**

Resolved that Council hereby approves the Rural Municipality of Biggar No. 347 sell Block R1, Plan G489 Ext. 0 NW 09-35-16 W3 and authorizes the Rural Municipality of Biggar No. 347's administration to prepare the required documentation, pursuant to Section 199 of *The Planning and Development Act, 2007*.

Carried

**ZONING BYLAW AMENDMENT - SPRINGWATER**

**Resolution No. 076-2024**

**Moved by Councillor Brad Poletz**

Resolved that Council hereby agrees to readvertise the Public Notice to allow more time for the area residents to review the amendment and a public meeting be held June 18, 2024.

Carried

**New Business**

**ASSISTANT FOREMAN POSITION**

**Resolution No. 077-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved to award the Assistant Foreman position to Troy McCarty starting April 22, 2024, with a three month probationary period ending July 22, 2024 and a starting wage of \$37.00 per hour.

Carried

**PALO ROAD - ROAD ABANDONMENT**

**Resolution No. 078-2024**

**Moved by Councillor Brad Poletz**

Resolved that Council approves the road abandonment of Road Plan No. H-10590, Registered Plan No. CV 1606 Ext 1, Land Description SE Sec 34 Twp 36 Rge 17 W3rd. This proposed abandonment will not affect access of other property owners in the area, and no public utilities above or below the ground will be affected by transfer. The old road will be transferred back to the adjacent landowners, who are in agreement to the transfer.

Carried

**VIOLENCE PREVENTION POLICY**

**Resolution No. 079-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that Council approves the Rural Municipality of Biggar No. 347 Workplace Violence Policy & Prevention Plan as presented.

Carried

**RCMP CLIENT SATISFACTION SURVEY**

**Resolution No. 080-2024**

**Moved by Councillor Brian Watson**

Resolved that the Rural Municipality of Biggar No. 347's administration to complete the survey and return to the local RCMP detachment.

Carried



**MONARCH WELL - SURVEY QUOTE**

**Resolution No. 081-2024**

**Moved by Councillor Melanie Peiffer**

Resolved that Council approves the quote from Meridian Surveys of \$3,700.00 plus GST for survey fees, \$450.00 for Community Planning fees, and \$305.00 for ISC plan examination and approval, for the 2.7 acre subdivision for the Monarch Well.

Carried

**CONTRACTOR AGREEMENT - METZ**

**Resolution No. 082-2024**

**Moved by Councillor Mark Sagon**

Resolved that Council approve the contractor agreement between the municipality and Wes Metz with changes requested made and a wage of \$40.00 per hour.

Carried

**SPRINGWATER LOTS - SIMS & RAWLES**

**Resolution No. 083-2024**

**Moved by Councillor Dale Thomson**

Resolved that Council approve Rick Sims and Jim Rawles purchase of Lots 13-14, Block 1, Plan G391 for \$250.00.

Carried

**2024 PEST CONTROL**

**Resolution No. 084-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that Council approves the purchase of pest control products as recommended by the Pest Control Officer, Chandra Archdekin, for 2024.

Carried

**LANDS WITHDRAWN - HAIL**

**Resolution No. 085-2024**

**Moved by Councillor Dale Thomson**

Resolved that Council approves the withdrawal of land from Saskatchewan Municipal Hail Insurance:  
Anderlik, Eva & Leslie – NE 30-36-14 W3

Carried

**APPROACH APPLICATION - REDLICH**

**Resolution No. 086-2024**

**Moved by Councillor Brad Poletz**

Resolved that Council approves the approach application submitted by Colton Redlich for a new approach at SW 04-34-15 W3.

Carried

**Council Moved to In-Camera**

**Resolution No. 087-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that Council move in-camera at 3:42 p.m. to discuss legal and personnel matters and be it resolved that the members of council agree to keep in confidence matters that are discussed at a meeting that is closed.

Carried

**Council Moved Out of In-Camera**

**Resolution No. 088-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that Council move out of in-camera at 4:00 p.m.

Carried

**PER DIEMS APPROVED**

**Resolution No. 089-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that Council approve the per diems in the amount of \$ 3,586.19.

Carried

**ADJOURNMENT**

Meeting adjourned at 4:05 p.m.

Carried



Administrator

  
Reeve

