



# Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its Regular Meeting on **Tuesday, May 21, 2024 at 9:00 a.m.** in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, SK.

## Call to order

**9:00 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.**

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt and Councillor Brian Watson, Administrator Sandi Silvernagle and Assistant Administrator Maria Danychuk.

## Adoption of Agenda

**Resolution No. 091-2024**

**Moved by Councillor Dale Thomson**

Resolved that the meeting agenda for May 21, 2024 be adopted as presented with the additions of Tender Openings, Human Resources and Remeshylo Subdivision Application.

Carried

## Adoption of Minutes

**Resolution No. 092-2024**

**Moved by Councillor Melanie Peiffer**

Resolved that the minutes of the Regular Meeting of Council held March 19, 2024 be accepted with amendments.

Carried

## Bank Reconciliation and Financial Statement

**Resolution No. 093-2024**

**Moved by Councillor Greg Mundt**

Resolved that the April 2024 Bank Reconciliation and April 2024 Financial Statement be received and filed as presented.

Carried

## Accounts for Approval

**Resolution No. 094-2024**

**Moved by Councillor Brad Poletz**

Resolved payments for cheques # 2800-2827, online payments, online utility payments, Mastercard, monthly remittances and April payroll in the amount of \$ 186,427.12 be approved.

Carried

## Reports

Division 1 – Councillor Poletz – that Division 1's Report for May 2024 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2's Report for May 2024 be accepted as presented.

Division 3 – Councillor Thomson - that Division 3's Report for May 2024 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4's Report for May 2024 be accepted as presented.

## Public Hearing - Municipal Reserve

**Resolution No. 095-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

Resolved that the Council meeting be suspended to open a Public Hearing regarding the removal of the Municipal Reserve land designation located at Block R1 Plan G486 Ext. 0 in NW 09-35-16 W3.

Carried

*The Public Hearing was held from 9:30 a.m. until 9:45 a.m. with no one in attendance.*

## Resume Regular Meeting of Council

**Resolution No. 096-2024**

**Moved by Reeve Jeanne-Marie de Moissac**

That the Public Hearing be closed and the Council meeting be resumed at 9:45 a.m.

Carried

GM

PM

## Reports - continued

Division 5 – Councillor Mundt – that Division 5’s Report for May 2024 be accepted as presented.  
Division 6 – Councillor Watson – that Division 6’s Report for May 2024 be accepted as presented.  
That Reeve’s Report for May 2024 be accepted as presented by Reeve Jeanne-Marie de Moissac.  
That the Administrator’s Report for May 2024 be accepted as presented by Administrator Sandi Silvernagle.

## Council Moved to In-Camera

### Resolution No. 097-2024

Moved by Reeve Jeanne-Marie de Moissac

Resolved that Council move in-camera at 10:40 a.m. to discuss human resource matters. Be it resolved that the members of council agree to keep in confidence matters that are discussed at a meeting that is closed.

Carried

## Council Moved Out of In-Camera

### Resolution No. 098-2024

Moved by Reeve Jeanne Marie de Moissac

Resolved that Council move out of in-camera at 11:48 a.m.

Carried

## Correspondence

### Resolution No. 099-2024

Moved by Councillor Brian Watson

Resolved that the following correspondence be accepted for Council's information and filed:

St. Paul’s RCSSD No. 20 – Education Property Tax 2024  
Biggar School of Dance – Thank You  
Biggar RCMP – Monthly Report  
Ministry of Highways – Traffic Count 2024

Carried

## Old/Unfinished Business

### CA ACRES LETTER OF RESPONSE

#### Resolution No. 100-2024

Moved by Councillor Melanie Peiffer

Resolved that Council hereby close road 1739S.

Councillor Brian Watson requested a recorded vote.

Councillor Brad Poletz – Against

Councillor Melanie Peiffer – Against

Councillor Dale Thomson – Against

Reeve – Jeanne-Marie deMoissac - Against

Councillor Mark Sagon - Against

Councillor Greg Mundt - Against

Councillor Brian Watson – Against

Not Carried

#### Resolution No. 101-2024

Moved by Councillor Brad Poletz

Resolved that Council hereby recommends administration to contact an appraiser and have the 0.8 acres appraised and bring the information back to the June meeting.

Carried

## New Business

### BDO DRAFT FINANCIAL STATEMENTS - 2023 AUDIT

#### Resolution No. 102-2024

Moved by Councillor Dale Thomson

Resolved that Council hereby has received, reviewed and accepted the 2023 Draft Financial Statement from BDO.

Carried

### KUSHNER SUBDIVISION DEVELOPMENT APPLICATION

#### Resolution No. 103-2024

Moved by Councillor Melanie Peiffer

Resolved that Council conditionally approves the Subdivision Development Permit Application from Jeff and Sandi Kushner located at SW 26-37-14 W3rd, with the condition that there are no objections during the time the Public Notice is posted.

Carried

**KUSHNER AGREEMENT FOR SALE OF LAND**

**Resolution No. 104-2024**

**Moved by Councillor Mark Sagon**

Resolved that Council has reviewed the final survey from Meridian Surveys and approves the amended agreement to purchase 2.88 acres from Jeff and Sandi Kushner at SW 26-37-14 W3 for \$7,200.00 and rescind resolution 48-2024.

Carried

**TOWN & COUNTRY FAIR DAYS - SPONSORSHIP REQUEST**

**Resolution No. 105-2024**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council hereby agrees to be a Partner Sponsor and will donate \$500.00 to the Town & Country Fair Days happening June 7, 8, 9, 2024.

Carried

*Councillor Greg Mundt declared pecuniary interest and left chambers at 1:39 p.m and came back in at 1:49 p.m.*

**MONARCH WELL - QUOTES**

**Resolution No. 106-2024**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council has reviewed the test hole information from All Out Well Drilling Ltd. stating that they have drilled 700 feet to the Judith River and have been pumping at a constant rate of 6.5 IGPM. Council agrees to move forward with digging the new well at SW 26-37-14 W3.

Carried

*Councillor Greg Mundt declared pecuniary interest and left chambers at 1:50 p.m.*

**PURCHASE 3 WATER HOLDING TANKS**

**Resolution No. 107-2024**

**Moved by Councillor Brian Watson**

Resolved that Council approves the purchase of three 700 barrel water tanks at a price of \$ 4,000.00 each with the condition that they are in good condition and no leaks.

Carried

*Councillor Greg Mundt returned to council chambers at 2:00 p.m.*

**PURCHASE WATER METER SYSTEM FROM TEXT2CAR**

**Resolution No. 108-2024**

**Moved by Councillor Mark Sagon**

Resolved that Council approves the quote from Text2Car of \$13,142.40 for the new fob station at Monarch Well.

**AGREEMENT FOR BURROW PIT - MINISTRY OF HIGHWAYS**

**Resolution No. 109-2024**

**Moved by Councillor Brad Poletz**

Resolved that Council has read and agrees to the terms of the agreement from the Ministry of Highways for the Burrow Pit required for the widening of Highway 51.

Carried

**APPROACH BUILDING POLICY**

**Resolution No. 110-2024**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council approve administration to draft an approach policy regarding the approval of approaches upon the condition of access to available material.

Carried

**APPROACH APPLICATION - RODNEY SENIK**

**Resolution No. 111-2024**

**Moved by Councillor Brad Poletz**

Resolved that Council approves the Approach Application from Rodney Senik for a new approach to be built at SW 32-37-13 W3.

Carried

**APPROACH APPLICATION - NEIL & TOM MCKINLEY**

**Resolution No. 112-2024**

**Moved by Councillor Brian Watson**

Resolved that Council approves both Approach Applications from Neil and Tom McKinley for the approach to be widened at NE 4-34-14 W3 and a new approach to be built at NW 36-34-13 W3.

Carried

**CALL TO ACTION - NATIONAL POLICE FEDERATION**

**Resolution No. 113-2024**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council has reviewed the call to action from the National Police Federation and agrees to submit their logo in support as requested.

Carried

**SPRINGWATER REVITALIZATION SUPPORT LETTER - BOAT LAUNCH**

**Resolution No. 114-2024**

**Moved by Councillor Dale Thomson**

Resolved that Council has no objection to the Springwater Lake Revitalization group moving the boat launch to a more safe and accessible area and making whatever necessary improvements are needed to do this.

Carried

**RATEPAYER'S MEETING**

**Resolution No. 115-2024**

**Moved by Councillor Brian Watson**

Resolved that Council hereby agrees to meet with Ratepayers and hold a Coffee with Council event on March 17, 2025 at the Community Town Hall from 9:00 a.m. until 11:00 a.m.

Carried

**Additions**

**VEHICLE POLICY**

**Resolution No. 116-2024**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council hereby approves the GA 200-2 Vehicle Policy which applies to the municipality's employees.

Carried

*Councillor Mark Sagon left chambers at 3:15 p.m. declaring pecuniary interest.*

**TENDER OPENINGS**

**Resolution No. 117-2024**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council hereby awards the following tenders:

2014 Road Boss – Mark Sagon \$ 1,200.00

1999 Handy Hitch – Mark Sagon \$ 800.00

1985 International S1754 – Cliff Metz \$ 3,000.00

And to relist the following equipment on Kijiji with a listing price approved by the Foreman:

2012 Dodge Ram 1 Ton

1996 Retriever

1975 GMC Fire Truck

Carried

**DEVELOPMENT PERMIT APPLICATION - REMESHYLO**

**Resolution No. 118-2024**

**Moved by Councillor Brad Poletz**

Resolved that Council will advise Community Planning that Council has approved the discretionary use application to subdivide 10.01 acres from the existing parcel on land legally described as the SW-30-35-14-W3 as submitted by Dean and Jordan Remeshylo.

Carried

**PER DIEMS APPROVED**

**Resolution No. 119-2024**

**Moved by Councillor Dale Thomson**

Resolved that Council approve the per diems in the amount of \$ 3,548.65.

Carried

**ADJOURNMENT**

**Resolution No. 120-2024**

**Moved by Councillor Greg Mundt**

Resolved that the meeting be adjourned at 3:29 p.m.

Carried

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Reeve





## PUBLIC NOTICE

Public notice is hereby given that the Council of the Rural Municipality of Biggar No. 347 intends to adopt a bylaw pursuant to Section 199 of *The Planning and Development Act, 2007* for the sale of dedicated lands.

INTENT The proposed bylaw will allow for the sale of a municipal reserve parcel.

AFFECTED LAND Block R1 Plan G486 Ext. 0 in NW 09-35-16 W3. (As highlighted in red below)



REASON After review of this parcel of Municipal Reserve land, Council has concluded that the removal of the Municipal Reserve designation would result in an overall improvement for the area since the land is not utilized or developed, there is no public demand for this site to be developed and the site is no longer suitable for program development.

PUBLIC INSPECTION Any person may inspect the bylaw at the municipal office at 201 – 2<sup>nd</sup> Avenue West, Biggar, SK between 8:30 a.m.-4:00p.m. on Monday-Friday, excluding statutory holidays. Copies are available at cost.

### PUBLIC HEARING

Council will hold a public hearing on May 21, 2024 at 9:30 a.m. at 201 – 2<sup>nd</sup> Avenue West, Biggar, SK to hear any person or group that wants to comment on the proposed bylaw. Council will also consider written comments received at the hearing or delivered to the undersigned at the municipal office before the hearing.

Issued at Rural Municipality of Biggar No. 347 this April 29, 2024.

Sandi Silvernagle  
Administrator