



Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its Regular Meeting on Thursday, September 19, 2024 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, SK.

Call to order

9:00 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt and Councillor Brian Watson, Assistant Administrator Maria Danychuk, Foreman Darren Comstock

Adoption of Agenda

Resolution No. 199-2024

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for September 19, 2024 be adopted as presented with the additions of the following:

- | | |
|----------------|---|
| Correspondence | - Cory McMahon regarding the Springwater Lagoon Inspection |
| | - Evolution Training & Consulting Ltd. regarding the Road Tour Date |
| New Business | - Parcel B, Plan 75S04375 Ext. 0 regarding state of property |
| | - Lot 1-2, Blk 1, Plan G391 regarding state of property |
| | - Grader Operators regarding employee shortage |
| | - 656 Grid regarding grant application |

Carried

Adoption of Minutes

Resolution No. 200-2024

Moved by Councillor Melanie Peiffer

Resolved that the minutes of the Regular Meeting of Council held August 20, 2024 be accepted as presented.

Carried

Bank Reconciliation and Financial Statement

Resolution No. 201-2024

Moved by Councillor Greg Mundt

Resolved that the August 2024 Bank Reconciliation and August 2024 Financial Statement be received and filed as presented.

Carried

Accounts for Approval

Resolution No. 202-2024

Moved by Councillor Brad Poletz

Resolved payments for cheques # 2947-2981, online payments, online utility payments, Mastercard, monthly remittances and August payroll in the amount of \$ 219,149.77 be approved.

Carried

Public Meeting - Development & Building Permit Application

Resolution No. 203-2024

Moved by Councillor Dale Thomson

Resolved that the Council meeting be suspended at 9:30 a.m. to open a Public Hearing regarding the Development & Building Permit Application submitted by Fred Boisvert.

Carried

The Public Hearing was held from 9:30 a.m. until 9:45 a.m. with no one in attendance, nor written comments.

Resume the Regular Meeting of Council

Resolution No. 204-2024

Moved by Reeve Jeanne-Marie deMoissac

That the Public Hearing be closed, and the Council meeting resume at 9:45 a.m.

Carried

DEVELOPMENT & BUILDING PERMIT APPLICATION - BOISVERT

Resolution No. 205-2024

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves the Development & Building Permit Application at NW 34-35-14 W3rd from Fred Boisvert.

Carried

Reports

Division 6 – Councillor Watson – that Division 6’s verbal report for September 2024 be accepted as presented.
Councillor Brian Watson left the meeting at 9:53 a.m.

Division 1 – Councillor Poletz – that Division 1’s verbal report for September 2024 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2’s verbal report for September 2024 be accepted as presented.

Division 3 – Councillor Thomson - that Division 3’s verbal report for September 2024 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4’s verbal report for September 2024 be accepted as presented.

Division 5 – Councillor Mundt – that Division 5’s verbal report for September 2024 be accepted as presented.

Administrator Sandi Silvernagle attended the meeting at 10:15 a.m.

That Reeve’s verbal report for September 2024 be accepted as presented by Reeve Jeanne-Marie de Moissac.

Councillor Brian Watson attended the meeting at 10:29 a.m.

That Foreman Darren Comstock’s verbal report for September 2024 be accepted as presented.

That Administrator Sandi Silvernagle’s verbal report for September 2024 be accepted as presented.

Foreman Darren Comstock left the meeting at 12:44 p.m.

Correspondence

Resolution No. 206-2024

Moved by Councillor Brad Poletz

Resolved that the following correspondence be accepted for Council’s information and filed:

Cory McMahon – Lagoon Inspection
Evolution Training & Consulting Ltd. – Road Tour

Carried

New Business

APAS - 2024 REPRESENTATIVE NOMINATION FORM

Resolution No. 207-2024

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council nominates Brian Watson to be the 2024 APAS Representative for the Rural Municipality of Biggar No. 347 and approved administration to submit the forms on their behalf.

Carried

MONARCH MULTIPLE 4-H CLUB - FUNDRAISER COLLECTION SITE REQUEST

Resolution No. 208-2024

Moved by Councillor Greg Mundt

Resolved that Council hereby approves the request from Monarch Multiple 4-H Club requesting a drop-off location at the shop compound for the month of October for their battery collection fundraiser.

Carried

GOLDEN VIEW COLONY - DUGOUT EXPANSION

Resolution No. 209-2024

Moved by Councillor Mark Sagon

Resolved that Council hereby approves the drawings of the proposed expansion of their current dugout site located at NW 12-36-17 W3rd.

Carried

CANADA COMMUNITY-BUILDING FUND AGREEMENT 2024-2034

Resolution No. 210-2024

Moved by Reeve Jeanne-Marie de Moissac

Resolved that the Rural Municipality of Biggar No. 347 sign the renewed Municipal Funding Agreement (formerly Gas Tax Fund), a joint federal-provincial agreement. This grant funding is for a ten year period commencing April 1, 2024 until March 31, 2034.

Carried

2024 ELECTION REMUNERATION

Resolution No. 211-2024

Moved by Councillor Brian Watson

Resolved that the Deputy Officer and the Poll Clerk remuneration is \$25.00 per hour for the Municipal Election on November 13, 2024, and for the Advance Poll on October 30, 2024.

Carried

FARM IN THE DELL ROAD PROJECT - ENGINEERED ROAD DESIGN

Resolution No. 212-2024

Moved by Councillor Brad Poletz

Resolved that Council hereby approves administration to contact WSP and request an engineered design and approximate cost to develop approximately 750 meters of the road from the highway to the approach leading to the location of Farm in the Dell.

Carried

FARM IN THE DELL ROAD PROJECT- CANADA COMMUNITY-BUILDING FUND

Resolution No. 213-2024

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the use of the Canada Community-Building Fund to fund the Farm in the Dell Road Project.

Carried

2024 ELECTION LOCATION

Resolution No. 214-2024

Moved by Councillor Brian Watson

Resolved that the municipal office, located at 201 – 2nd Avenue West, Biggar, SK be set as the polling station for the Municipal Election on November 13, 2024 and for the Advance Poll on October 30, 2024.

Carried

MONARCH WELL - STOCKPILE AGREEMENT

Resolution No. 215-2024

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves administration to contact the local gravel haulers to submit a quote to haul approximately 4,746 yards from SW 5-41-14 W3rd to the stockpile location of SW 26-37-14 W3rd.

Carried

SIGNING AUTHORITY & ACCOUNT ACCESS - DANYCHUK

Resolution No. 216-2024

Moved by Councillor Brad Poletz, Seconded by Melanie Peiffer

Resolved that Assistant Administrator, Maria Danychuk, be given signing authority and be added as the contact for the R.M. of Biggar No. 347 accounts 100001145762, 200201145762, 831500128614, 831500259955, 831500259971 and remove Assistant Administrator, Charissa Redlich, from these accounts.

Carried

GRID 656 - ROAD CONSTRUCTION GRANT

Resolution No. 217-2024

Moved by Councillor Dale Thomson

Resolved that Council hereby approves administration to have WSP update the Cost Estimate Sheet and to complete the Rural Integrated Roads for Growth application for the remaining 1.5 miles of Grid 656 to be rebuilt.

Carried

PER DIEMS APPROVED

Resolution No. 218-2024

Moved by Councillor Dale Thomson

Resolved that Council approves the per diems in the amount of \$ 2,528.80.

Carried

ADJOURNMENT

Resolution No. 219-2024

Moved by Councillor Melanie Peiffer

Resolved that the meeting be adjourned at 1:50 p.m.

Carried



Administrator



Reeve