



Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its First Meeting of Council on Tuesday, November 19, 2024 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, SK.

Call to order

9:00 a.m. Administrator Sandi Silvernagle called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Greg Mundt, Administrator Sandi Silvernagle, Assistant Administrator Maria Danychuk, Foreman Darren Comstock. Councillor Brian Watson attended the meeting via conference call.

Absent: Councillor Mark Sagon

Oath of Office

The council acknowledged the Statement of Results from the 2024 election for Reeve, Division 1, 3 and 5. The following elected members of Council were assembled to take their Oath of Office. The Oath of Office was administered by the Administrator, Sandi Silvernagle.

- Reeve Jeanne-Marie deMoissac
- Division 1 Councillor Brad Poletz
- Division 3 Councillor Dale Thomson
- Division 5 Councillor Greg Mundt

The meeting was relinquished to Reeve Jeanne-Marie deMoissac at 9:05 a.m.

Adoption of Agenda

Resolution No. 236-2024

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for November 19, 2024 be adopted as presented with the additions of the following:

- New Business - Tree Removal
- Christmas Hours

Carried

Adoption of Minutes

Resolution No. 237-2024

Moved by Councillor Brad Poletz

Resolved that the minutes of the Regular Meeting of Council held October 15, 2024 be accepted as presented.

Carried

Delegations

Pest Control Officer and Weed Inspector Chandra Archdekin attended the meeting at 9:40 a.m. to speak with Council about the 2025 Weed Control plan. Archdekin left the meeting at 9:55 a.m.

Bernie Prebushewski met with Council via conference call at 10:00 a.m. to discuss possible remedies to the row of trees located at his property, NE 31-35-15 W3, to prevent snow obstructions. The call between Prebushewski and Council ended at 10:15 a.m.

Bank Reconciliation and Financial Statement

Resolution No. 238-2024

Moved by Councillor Greg Mundt

Resolved that the October 2024 Bank Reconciliation and October 2024 Financial Statement be received and filed as presented.

Carried

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Accounts for Approval

Resolution No. 239-2024

Moved by Councillor Brad Poletz

Resolved payments for cheques # 3021-3064, online payments, online utility payments, Mastercard, monthly remittances and October payroll in the amount of \$ 274,416.12 be approved.

Carried

Reports

Division 1 – Councillor Poletz – that Division 1’s verbal report for November 2024 be accepted as presented.
Division 2 – Councillor Peiffer – that Division 2’s verbal report for November 2024 be accepted as presented.
Division 3 – Councillor Thomson - that Division 3’s verbal report for November 2024 be accepted as presented.
Division 4 – Councillor Sagon – absent.
Division 5 – Councillor Mundt – that Division 5’s verbal report for November 2024 be accepted as presented.
Division 6 – Councillor Brian Watson - that Division 6’s verbal report for November 2024 be accepted as presented.
That Reeve’s verbal report for November 2024 be accepted as presented by Reeve Jeanne-Marie de Moissac.
That Foreman Darren Comstock’s verbal report for November 2024 be accepted as presented.

Resolution No. 240-2024

Moved by Councillor Greg Mundt

Resolved that Council transfer the following amounts from the general Chequing account to the following reserve accounts for 2024:

Equipment Reserve Account	\$235,000.00
Road Construction Reserve Account	\$200,000.00

Carried

Resolution No. 241-2024

Moved by Councillor Greg Mundt

Resolved that Council transfer the following amounts to the general Chequing account from the following reserve accounts for 2024:

Equipment Reserve Account	\$270,000.00
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Carried

Resolution No. 242-2024

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council rename the Palo Bridge Reserve account to the Farm in the Dell Reserve account.

Carried

Correspondence

Resolution No. 243-2024

Moved by Councillor Brad Poletz

Resolved that the following correspondence be accepted for Council's information and filed:

- Town of Biggar – Curling Rink Update
- Town of Biggar – Business Communication
- Declaration of Results – 2024 Election
- Chelsey Seidl – Letter to Council

Carried

Old/Unfinished Business

Councillor Greg Mundt left the meeting at 2:00 p.m.

MONARCH WELL - TANK QUOTES

Resolution No. 244-2024

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council approve the delivery of three storage tanks with new floors to the Monarch Well site by Greg Mundt for the price of \$2,000.00 each.

Carried

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New Business

BIGGAR SCHOOL OF DANCE - 2025 SPONSORSHIP OPPORTUNITY

Resolution No. 245-2024

Moved by Councillor Brad Poletz

Resolved that Council hereby approves sponsoring the Silver Package from the Biggar School of Dance in the amount of \$ 150.00.

Carried

2012 DODGE RAM - KIJJI AD

Resolution No. 246-2024

Moved by Councillor Dale Thomson

Resolved that Council discussed the need for the 2012 Dodge Ram for the outdoor staff and advises administration to remove the for sale advertisement from Kijiji.

Carried

Councillor Greg Mundt returned to the meeting at 2:08 p.m.

SUNCORP VALUATIONS - 0.8 ACRES NW 16-37-14 W3RD

Resolution No. 247-2024

Moved by Councillor Brad Poletz

Resolved that Council has reviewed and discussed the documents provided by Suncorp Valuations and agrees to mail a second offer to purchase to CA Acres Inc. in the amount of \$3,505.00 for the 0.8 acres located at NW 16-37-14 W3 for the roadway, with a response from CA Acres Inc. to be received by December 17, 2024.

Carried

DON ZBEESHKO - CLAY PAYMENT

Resolution No. 248-2024

Moved by Councillor Melanie Peiffer

Resolved that Council hereby approves the Request for Cheque submitted by administration for the payment in the amount of \$130.00 to Don Zbeeshko for 130 yards of clay from the Zbeeshko Clay Pit at \$1.00 per yard as per policy TS 400-9.

Carried

CHAD GORING - PIT RUN PAYMENT

Resolution No. 249-2024

Moved by Councillor Dale Thomson

Resolved that Council hereby approves the Request for Cheque submitted by administration for the payment in the amount of \$5,866.00 to Chad Goring for 838 yards of pit run from the Goring Pit at \$7.00 per yard as per contract.

Carried

SASK MINISTRY OF HIGHWAYS - PIT RUN PAYMENT

Resolution No. 250-2024

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the Request for Cheque submitted by administration for the payment in the amount of \$2,000.22 to Sask Ministry of Highways for 424 cubic meters of pit run from the Highway Pit on Monarch Road at \$4.25 per meter as per contract.

Carried

WCMGC - MEMBERSHIP FORM

Resolution No. 251-2024

Moved by Councillor Melanie Peiffer

Resolved that Council hereby appoints Reeve Jeanne-Marie deMoissac and Councillor Brian Watson to be the West Central Government Committee Representative for 2025.

Carried

SARM Benefits Renewal Report has been tabled until the next meeting.

WESTERN MUNICIPAL APPEAL BOARD - APPOINTMENTS

Resolution No. 252-2024

Moved by Reeve Jeanne-Marie deMoissac

Resolved that pursuant to Subsection 220(1) of The Municipalities Act, the RM OF BIGGAR #347 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadovny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing

from among their numbers. That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF BIGGAR #347 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF BIGGAR #347 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF BIGGAR #347 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

CHRISTMAS HOURS

Resolution No. 253-2024

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council hereby approves the closure of the municipality office beginning December 24, 2024 and ending January 1, 2025.

Carried

PER DIEMS APPROVED

Resolution No. 254-2024

Moved by Councillor Melanie Peiffer

Resolved that Council approves the per diems in the amount of \$ 2,051.60.

Carried

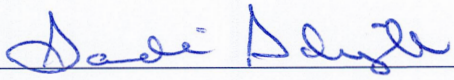
ADJOURNMENT

Resolution No. 255-2024

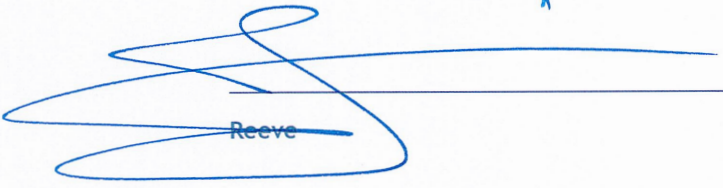
Moved by Councillor Brad Poletz

Resolved that the meeting be adjourned at 3:42 p.m.

Carried



Administrator



Reeve

