



# Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its Regular Meeting of Council on Tuesday, April 15, 2025 at 9:00 a.m. in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, SK.

## Call to order

9:00 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt and Councillor Brian Watson. Administrator Sandi Silvernagle, Assistant Administrator Maria Danychuk and Foreman Darren Comstock.

## Adoption of Agenda

Resolution No. 059-2025

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for April 15, 2025 be adopted as presented with the additions of the following:

Delegation: Dave Wintonyk from WSP – Tender Openings

Correspondence: 2024 Traffic Count Program

New Business: Hoodies

Office Flooring and Bathroom Insurance Project - Quotes

Carried

## Adoption of Minutes

Resolution No. 060-2025

Moved by Councillor Melanie Peiffer

Resolved that the minutes of the Regular Meeting of Council held March 18, 2025 be accepted as presented.

Carried

## Bank Reconciliation and Financial Statement

Resolution No. 061-2025

Moved by Councillor Dale Thomson

Resolved that the March 2025 Bank Reconciliation and March 2025 Financial Statement be received and filed as presented.

Carried

## Accounts for Approval

Resolution No. 062-2025

Moved by Councillor Brad Poletz

Resolved that the cheques # 3198-3228, online payments, online utility payments, Mastercard, monthly remittances and March payroll in the amount of \$ 93,750.76 be approved.

Carried

## Reports

Division 1 – Councillor Poletz – that Division 1's verbal report for April 2025 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2's verbal report for April 2025 be accepted as presented.

Division 3 – Councillor Thomson - that Division 3's verbal report for April 2025 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4's verbal report for April 2025 be accepted as presented.

Division 5 – Councillor Mundt – that Division 5's verbal report for April 2025 be accepted as presented.

Division 6 – Councillor Watson - that Division 6's verbal report for April 2025 be accepted as presented.

That Reeve Jeanne Marie de Moissac's verbal report for April 2025 be accepted as presented.

## Delegations

Dave Wintonyk from WSP attended the meeting at 10:00 a.m. to open tenders for the Farm in the Dell Road Project.

## Council Moved In-Camera

Resolution No. 063-2025

Moved by Reeve Jeanne-Marie deMoissac

Resolved that the Council move in-camera at 10:00 a.m. to open tenders for the Farm in the Dell Road Project.

Carried

## Council Moved Out of In-Camera

Resolution No. 064-2025

Moved by Reeve Jeanne Marie de Moissac

Resolved that Council move out of in-camera at 10:30 a.m.

Carried

**Resolution No. 065-2025**

**Moved by Councillor Brad Poletz**

Resolved that Council hereby awards the tender for the Farm in the Dell Road Project to Strom Earthmoving Ltd. in the amount of \$ 103,440.00.

Carried

*Dave Wintonyk from WSP left the meeting at 10:42 a.m.*

**Reports Continued**

**Resolution No. 066-2025**

**Moved by Reeve Jeanne-Marie deMoissac**

Resolved that Council hereby approves the purchase of twenty hoodies for the price of \$40.00 each from Golden View Signs.

Failed

That Foreman Darren Comstock's verbal report for April 2025 be accepted as presented.

That Administrator Sandi Silvernagle's verbal report for April 2025 be accepted as presented.

**Resolution No. 067-2025**

**Moved by Councillor Dale Thomson**

Resolved that Council hereby awards the Office Flooring and Bathroom Insurance Project to Dorosh Contracting in the amount of \$ 21,119.97.

Carried

**Resolution No. 068-2025**

**Moved by Councillor Dale Thomson**

Resolved that Council hereby advises administration to advertise for a yard maintenance person for the office building.

Carried

**Correspondence**

**Resolution No. 069-2025**

**Moved by Councillor Dale Thomson**

Resolved that the following correspondence be accepted for Council's information and filed:

Wheatland Regional Library – 2025 Board Report

2025 Crossing Maintenance Program – RM of Biggar

AWM Fund 2025 - Letter

LLP 2425-007294 RM of Biggar No. 347 – Approval Letter

Traffic Road Count 2024

Carried

**New Business**

**IRELAND/BUTTAR STEER RIDING AND LEADERS OF LEADERS - SPONSORSHIP REQUEST**

**Resolution No. 070-2025**

**Moved by Councillor Greg Mundt**

Resolved that Council hereby agrees to donate \$300.00 as a Silver Event Advertising Sponsor for the Ireland/Buttar Steer Riding and Leaders of Leaders School scheduled to take place from May 2 to 4, 2025.

Carried

**BYLAW 2-2025 A BYLAW TO EXPROPRIATE LAND IN THE NAME AND BEHALF OF THE RURAL MUNICIPALITY OF BIGGAR NO. 347 - First Reading**

**Resolution No. 071-2025**

**Moved by Councillor Brad Poletz**

Resolved that Council hereby approves the first reading of Bylaw 2-2025, being a Bylaw to Expropriate Land in the Name of and on Behalf of the Rural Municipality of Biggar No. 347.

Carried

**BYLAW 2-2025 A BYLAW TO EXPROPRIATE LAND IN THE NAME AND BEHALF OF THE RURAL MUNICIPALITY OF BIGGAR NO. 347 - Second Reading**

**Resolution No. 072-2025**

**Moved by Councillor Greg Mundt**

Resolved that Council hereby approves the first reading of Bylaw 2-2025, being a Bylaw to Expropriate Land in the Name of and on Behalf of the Rural Municipality of Biggar No. 347.

Carried

**BYLAW 2-2025 A BYLAW TO EXPROPRIATE LAND IN THE NAME AND BEHALF OF THE RURAL MUNICIPALITY OF BIGGAR NO. 347 - Consider for Third and Final Reading**

**Resolution No. 073-2025**

**Moved by Councillor Mark Sagon**

Resolved that Council hereby considers reading Bylaw 2-2025, being a Bylaw to Expropriate Land in the Name of and on Behalf of the Rural Municipality of Biggar No. 347 for a third and final time.

Carried Unanimously

*M*

*B*

**BYLAW 2-2025 A BYLAW TO EXPROPRIATE LAND IN THE NAME AND BEHALF OF THE RURAL MUNICIPALITY OF BIGGAR NO. 347 - Third Reading**

Resolution No. 074-2025

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council hereby approves the third and final reading of Bylaw 2-2025, being a Bylaw to Expropriate Land in the Name of and on Behalf of the Rural Municipality of Biggar No. 347.

Carried

**EXPROPRIATION PLAN**

Resolution No. 075-2025

Moved by Councillor Melanie Peiffer

Resolved that, in accordance with section 4 of *The Municipal Expropriation Act*, RSS 1978, c M-27, Council accept and deposit the attached plan with the Administrator as prepared by Meridian Surveyors for the purpose of proceeding with expropriation of the lands identified therein.

Carried

**2025 BUDGET**

Resolution No. 076-2025

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the 2025 Budget as presented and approves the 2025 commercial abatements as presented and are part of the 2025 budget.

Carried

**2025 ABATEMENTS**

Resolution No. 077-2025

Moved by Councillor Brian Watson

Resolved that Council hereby approves the 2025 Commercial Abatements as presented.

Carried

**BYLAW 3-2025 A BYLAW TO ESTABLISH MILL RATE FACTORS - First Reading:**

Resolution No. 078-2025

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the first reading of Bylaw 3-2025, being a Bylaw to Establish Mill Rate Factors.

Carried

**BYLAW 3-2025 A BYLAW TO ESTABLISH MILL RATE FACTORS - Second Reading:**

Resolution No. 079-2025

Moved by Councillor Brian Watson

Resolved that Council hereby approves the second reading of Bylaw 3-2025, being a Bylaw to Establish Mill Rate Factors.

Carried

**BYLAW 3-2025 A BYLAW TO ESTABLISH MILL RATE FACTORS - Consider for Third and Final Reading:**

Resolution No. 080-2025

Moved by Councillor Greg Mundt

Resolved that Council hereby considers reading of Bylaw 3-2025, being a Bylaw to Establish Mill Rate Factors for a third and final time.

Carried Unanimously

**BYLAW 3-2025 A BYLAW TO ESTABLISH MILL RATE FACTORS - Third and Final Reading:**

Resolution No. 081-2025

Moved by Councillor Mark Sagon

Resolved that Council hereby approves the third and final reading of Bylaw 3-2025, being a Bylaw to Establish Mill Rate Factors.

Carried

**MONARCH MULTIPLE 4-H CLUB- DONATION REQUEST**

Resolution No. 082-2025

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council hereby agrees to donate \$300.00 to the Monarch Multiple 4-H Club.

Carried

**SMHI LAND WITHDRAWAL**

Resolution No. 083-2025

Moved by Councillor Dale Thomson

Resolved that Council hereby approves the list of applications for withdrawal of land, provided by SMHI.

Carried

**ADVERTISING FOR ADMINISTRATOR**

Resolution No. 084-2025

Moved by Councillor Brian Watson

Resolved that Council hereby approves the advertisement for Administrator as presented.

Carried

**ASSET MANAGEMENT QUOTES**

Resolution No. 085-2025

Moved by Councillor Mark Sagon

Resolved that Council hereby approves administration to inquire and obtain asset management quotes.

Carried

**DEFERRED REVENUE TRANSFER**

Resolution No. 086-2025

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the transfer of \$ 235,000.00 from the Deferred Revenue Account 210-400-100 (CCFB Funds) to the Farm in the Dell Reserve bank account 110-110-180 for the funds to be used for the Road Construction Project.

Carried

**CIVIC ADDRESSING**

Resolution No. 087-2025

Moved by Reeve Jeanne-Marie deMoissac

Resolved that Council hereby approves implementation of Civic Addressing within the municipality.

Carried

**PURCHASE OF BUSH HOG MOWERS**

Resolution No. 088-2025

Moved by Councillor Greg Mundt

Resolved that Council hereby approves the purchase of two (2) 15-foot Bush Hog model 15115 mowers at a total purchase price of \$87,400.00. This purchase includes a trade-in of two (2) Rhino mowers, valued at \$34,000.00, resulting in a final cost of \$53,400.00.

Carried

**PER DIEMS APPROVED**

Resolution No. 089-2025

Moved by Councillor Brad Poletz

Resolved that Council approves the per diems in the amount of \$ 4,871.80.

Carried

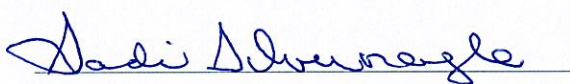
**ADJOURNMENT**

Resolution No. 090-2025

Moved by Councillor Greg Mundt

Resolved that the meeting be adjourned at 2:21 p.m.

Carried



Administrator



Reeve

