



# Meeting Minutes

The Council of the Rural Municipality of Biggar #347 held its Regular Meeting of Council on Tuesday, June 17, 2025 at 9:00 a.m. in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, SK.

## Call to order

9:00 a.m. Reeve Jeanne Marie de Moissac called the meeting to order.

In attendance: Reeve Jeanne Marie de Moissac, Councillor Brad Poletz, Councillor Melanie Peiffer, Councillor Dale Thomson, Councillor Mark Sagon, Councillor Greg Mundt and Councillor Brian Watson. Administrator Sandi Silvernagle and Foreman Darren Comstock.

## Adoption of Agenda

Resolution No. 129-2025

Moved by Councillor Dale Thomson

Resolved that the meeting agenda for May 27, 2025 be adopted as presented with the addition of the following:

Delegate Mark Yaroshko

Carried

## Adoption of Minutes

Resolution No. 130-2025

Moved by Councillor Melanie Peiffer

Resolved that the minutes of the Regular Meeting of Council held May 27, 2025 be accepted as presented.

Carried

## Bank Reconciliation and Financial Statement

Resolution No. 131-2025

Moved by Councillor Dale Thomson

Resolved that the April 2025 Bank Reconciliation and April 2025 Financial Statement be received and filed as presented.

Carried

## Accounts for Approval

Resolution No. 132-2025

Moved by Councillor Greg Mundt

Resolved that the cheques # 3279-3309, online payments, online utility payments, Mastercard, monthly remittances and April payroll in the amount of \$ 207,327.29 be approved.

Carried

## Reports

Division 1 – Councillor Poletz – that Division 1's verbal report for June 2025 be accepted as presented.

Division 2 – Councillor Peiffer – that Division 2's verbal report for June 2025 be accepted as presented.

Division 3 – Councillor Thomson – that Division 3's verbal report for June 2025 be accepted as presented.

Division 4 – Councillor Sagon – that Division 4's verbal report for June 2025 be accepted as presented.

Division 5 – Councillor Mundt – that Division 5's verbal report for June 2025 be accepted as presented.

Division 6 – Councillor Watson – that Division 6's verbal report for June 2025 be accepted as presented.

That Reeve Jeanne Marie de Moissac's verbal report for June 2025 be accepted as presented.

That Foreman Darren Comstock's verbal report for June 2025 be accepted as presented.

That Administrator Sandi Silvernagle's verbal report for June 2025 be accepted as presented.

## IN-CAMERA DISCUSSION as per Part III of LAFOIP

Resolution No. 133-2025

Moved by Reeve Jeanne Marie de Moissac

That Council go to an in-camera discussion as per Part III of LAFOIP (21) Human Resources at 10:00 a.m. Be it resolved that the members of council agree to keep in confidence matters that are discussed at a meeting that is closed.

Carried

## RESUME REGULAR MEETING

Resolution No. 134-2025

Moved by Reeve Jeanne Marie de Moissac

Resolved that Council leave the in-camera discussion and resume the Regular Meeting of Council at 10:45 a.m.

Carried

*Handwritten initials and a blue checkmark.*



**Resolution No. 135-2025**

**Moved by Councillor Brian Watson**

Resolved that Council offer Sheri Budd the administrator position beginning September 1, 2025 with an annual salary of \$68,342.00 based on the recommended RMAA salary for a Rural C certification.

Carried

**Delegate**

Mark Yaroshko attended the meeting at 11:40 a.m. to discuss a discretionary development he would like to apply for and if it is compliant with the Zoning Bylaw.

Mark Yaroshko left the meeting at 12:10 p.m.

**Correspondence**

**Resolution No. 136-2025**

**Moved by Councillor Brad Poletz**

Resolved that the following correspondence be accepted for Council's information and filed:

Staff & Council – Staff Appreciation Event  
Ratepayer Inquiry – Dust Control  
Town of Biggar – Response to Landfill Contribution Request  
Town of Biggar – 2024 SHA House Rental Calendar  
Haynes Chartered Professional Accountant – Rental Termination  
SARM – Kochia Workshop  
Municipal Hail Audit Report – Auditor's Report

Carried

**New Business**

**WASTE ROLL OFF BIN and RECYCLE BINS**

**Resolution No. 137-2025**

**Moved by Councillor Brad Poletz**

Resolved that the municipality enter into an agreement with Loraas Disposal North to rent a 30 yard roll off bin for a monthly rental fee of \$90.00 plus tax and each called in haul \$360.00, and a one time bin delivery charge of \$150.00 and four 6 yard recycle bins dumped every 4 weeks on schedule for \$85.00 per bin per month plus taxes and a one time bin delivery charge of \$75.00.

Carried

**Councillor Brian Watson requested a recorded vote on the matter.**

For:	Against:
Jeanne Marie de Moissac	Brian Watson
Brad Poletz	
Mark Sagon	
Greg Mundt	
Melanie Peiffer	
Dale Thomson	

*Councillor Melanie Peiffer declared a pecuniary interest and left the meeting at 1:55 p.m.*

**RENTAL AGREEMENT TERMINATION**

Tabled to July 15, 2025 meeting.

*Councillor Melanie Peiffer returned to the meeting at 2:15 p.m.*

**DISCRETIONARY DEVELOPMENT APPLICATION - SE 14-37-14 W3rd:**

**Resolution No. 138-2025**

**Moved by Councillor Brad Poletz**

Resolved that the discretionary development application submitted by Dwayne and Leanne Zagoruy subdividing part of SE 14-37-14 W3rd and consolidating with the existing subdivision referenced as Parcel A Plan 101446365 for a total of 33.56 hectares and the remaining 30.83 hectares referenced as Parcel B submitted by John and Helen Zagoruy are approved. These subdivisions comply with the municipality's Official Community Plan 3.4.3 Proposed Policies (5) Agricultural Subdivision Policy (iv) the agricultural parcel created results from the subdivision of land for purposed consistent with the objectives and policies in this plan.

Carried

**BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - First Reading:**

**Resolution No. 139-2025**

**Moved by Councillor Greg Mundt**

Resolved that council rescinds motions 052-2025 to 055-2025 from the March 18, 2025 regular meeting and approves the first reading of Bylaw 1-2025 being a bylaw Respecting Buildings.

Carried

**BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Second Reading:**

Resolution No. 140-2025

Moved by Councillor Mark Sagon

Resolved that council approves the second reading of Bylaw 1-2025, being a bylaw Respecting Buildings.

Carried

**BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Consider for Third and Final Reading:**

Resolution No. 141-2025

Moved by Councillor Dale Thomson

Resolved that council consider Bylaw 1-2025, being a bylaw Respecting Buildings, for third and final reading.

Carried Unanimously

**BYLAW 1-2025 A BYLAW RESPECTING BUILDINGS - Third and Final Reading:**

Resolution No. 142-2025

Moved by Councillor Brad Poletz

Resolved that council approves Bylaw 1-2025, being a bylaw Respecting Buildings, for third and final reading.

Carried

**ROAD HAUL AGREEMENT - RM OF ROSEMOUNT**

Resolution No. 143-2025

Moved by Councillor Brian Watson

Resolved to enter into a Road Haul Agreement with the RM of Rosemount for hauling gravel for stockpiling purposes from November 2024 to March 2025 from Barber Pit in RM of Biggar to RM of Rosemount.

Carried

**ROAD NAMING and ROAD SIGN REQUEST**

Tabled to the July 15, 2025 meeting to get more information.

**CONTRACT SPRINGWATER GRASS MOWING**

Resolution No. 144-2025

Moved by Councillor Brad Poletz

Resolved to enter into an agreement with Mike Dionne to mow grass on RM of Biggar property within Springwater at a rate of \$50.00/hour up to a maximum of 30 hours. Mr. Dionne will supply the mower, fuel and maintenance costs as per his contract.

Carried

**PROPOSED SASKPOWER TRANSFORMER and CABLE INSTALLATION - FILE NO. 20555032**

Resolution No. 145-2025

Moved by Councillor Brad Poletz

Resolved that Council hereby approves the proposed transformer and cable installation project as presented and to have Administrator respond to SaskPower.

Carried

**BYLAW 5-2025 A BYLAW to AMEND BYLAW NO. 1-2010 - First Reading:**

Resolution No. 146-2025

Moved by Councillor Brian Watson

Resolved that council approves the first reading of Bylaw 5-2025 being a bylaw to amend Bylaw 1-2010 The Official Community Plan.

Carried

**BYLAW 6-2025 A BYLAW to AMEND BYLAW NO. 1-2010 - First Reading:**

Resolution No. 147-2025

Moved by Councillor Brad Poletz

Resolved that council approves the first reading of Bylaw 6-2025 being a bylaw to amend Bylaw 1-2010 The Zoning Bylaw.

Carried

**PUBLIC HEARING and PUBLICATION - BYLAW 5-2025**

Resolution No. 148-2025

Moved by Councillor Greg Mundt

Resolved that council authorizes a public hearing on July 15, 2025 at 11:00 a.m. in the Municipal Office Council Chambers, 201 2<sup>nd</sup> Ave. West, Biggar, Sk. to hear any person or group that wants to comment on the proposed bylaw 5-2025 and that the required publication of the public notice will be published in The Independent July 26 and July 3, 2025.

Carried



**PUBLIC HEARING and PUBLICATION - BYLAW 6-2025**

**Resolution No. 149-2025**

**Moved by Reeve Jeanne Marie de Moissac**

Resolved that council authorizes a public hearing on July 15, 2025 at 11:00 a.m. in the Municipal Office Council Chambers, 201 2<sup>nd</sup> Ave. West, Biggar, Sk. to hear any person or group that wants to comment on the proposed bylaw 5-2025 and that the required publication of the public notice will be published in The Independent July 26 and July 3, 2025.

Carried

**PER DIEMS APPROVED**

**Resolution No. 150-2025**

**Moved by Councillor Brad Poletz**

Resolved that Council approves the per diems in the amount of \$3,372.94

Carried

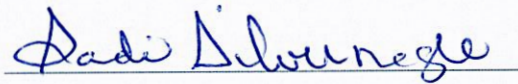
**ADJOURNMENT**

**Resolution No. 151-2025**

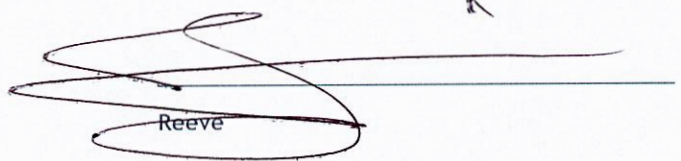
**Moved by Councillor Brad Poletz**

Resolved that the meeting be adjourned at 3:35 p.m.

Carried



Administrator

  
Reeve