



Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, October 21, 2025 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, Saskatchewan.

CALL TO ORDER

9:04 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present:

Reeve Jeanne-Marie de Moissac

Division 1 Councillor Brad Poletz – departed at 3:24 p.m.

Division 2 Councillor Melanie Peiffer

Division 3 Councillor Dale Thomson

Division 4 Councillor Mark Sagon - arrived at 11:16 a.m., departed at 3:13 p.m.

Division 5 Councillor Greg Mundt - arrived at 9:05 a.m.

Division 6 Councillor Brian Watson (by phone)

Administrator Sheri McLanson

Sandi Silvernagle

Foreman – Darren Comstock

ADOPTION OF AGENDA

Resolution No. 221-2025

Moved by Councillor Thomson

That the meeting agenda for October 21, 2025 be adopted as presented with the following additions:

Old Business	- Tree Mulching Quotes
New Business	- McKinley Approach

DELEGATES

Delegate Mark Yaroshko arrived at 9:35 a.m. to discuss information related to the proposed development at NE 10-36-15 W3.

Delegate Mark Yaroshko left the meeting at 10:30 a.m.

ZONING BYLAW AMENDMENTS

Resolution No. 222-2025

Moved by Councillor Peiffer

That council directs the administrator to draft an amendment to the zoning bylaw for Proposed Subdivision File No. SUBD-005274 from Agricultural District to Medium Density Country Residential District (CR2) and to amend CR2 to change minimum parcel size from 2.03ha (5 acres) to .81ha (2 acres).

Carried

ADOPTION OF MINUTES

Resolution No. 223-2025

Moved by Councillor Mundt

That the minutes of the Regular Meeting of Council held September 16, 2025 be approved.

Carried

BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 224-2025

Moved by Councillor Mundt

That the Bank Reconciliations dated September 30, 2025 and the Statement of Financial Activities as of October 17, 2025 be received and filed as presented.

Carried

ACCOUNTS FOR APPROVAL

Resolution No. 225-2025

Moved by Councillor Thomson

Resolved that the cheques #3445-3489, online payments, online utility payments, Mastercard, monthly remittances and August payroll in the amount of \$752,723.47 be approved.

Carried

REPORTS

11:15 a.m. Councillor Poletz left the meeting.
11:16 a.m. Councillor Sagon arrived at the meeting.
11:16 a.m. Sandi Silvernagle left the meeting.
11:17 a.m. Councillor Poletz returned to the meeting.
11:32 a.m. Councillor Mundt left the meeting.
11:35 a.m. Councillor Mundt returned to the meeting.

STOCKPILE HAULING

Resolution No. 226-2025

Moved by Councillor Sagon

That we hire Dean Remeshylo to haul 1000 yards of gravel from the Mundt pit to the Monarch stockpile.

Defeated

CONTRACT FALL WORK

Resolution No. 227-2025

Moved by Councillor Sagon

That we contract Matt Zidkovich to help with fall work.

Carried

MCKINLEY APPROACH REPAIR

Resolution No. 228-2025

Moved by Councillor Mundt

That we pay Neil McKinley \$5,000.00 towards fixing his approach.

Carried

COUNCIL REPORTS

Resolution No. 229-2025

Moved by Councillor Poletz

That the verbal reports of Council, Foreman Comstock and Administrator McHanson be accepted as presented.

Carried

CORRESPONDENCE

Resolution No. 230-2025

Moved by Councillor Thomson

That the following correspondence be accepted for Council's information and filed:

- Water Security Agency - Springwater Lagoon Compliance Inspection Report
- STARS - Thank you
- National Veterans' Week Speakers Program 2025
- Ag Health & Safety Network
- Nurse Practitioner Letter from the Town
- Short-Term Cow Elk Hunting Opportunity
- NEW SARM Benefits
- Letter - de Moissac
- Ag Programs Available

Carried

The meeting recessed at 1:08 p.m. for lunch and reconvened at 1:37 p.m.

OLD BUSINESS

Haying Policy Bylaw tabled to the November 18, 2025 regular council meeting.

YAROSHKO SUBDIVISION

Resolution No. 231-2025

Moved by Reeve de Moissac

That we advise Mark Yaroshko (the developer) that he would be responsible for the cost of building the all weather roads required for the subdivision and that the RM will reimburse the developer \$3,500 per lot after he sells the lot.

Carried



NEW BUSINESS

RURAL INTEGRATED ROADS FOR GROWTH

Resolution No. 232-2025

Moved by Councillor Thomson

That we apply for the Rural Integrated Roads for Growth (RIRG) grant for road 656.

Carried

CROZIER ROAD DITCH REPAIR

Resolution No. 233-2025

Moved by Reeve de Moissac

That we send a letter to Lorne Metz about ditch repair.

Carried

SNOW REMOVAL

Resolution No. 234-2025

Moved by Councillor Peiffer

That we keep our snow removal policy the same as before.

Defeated

Reeve de Moissac left the meeting at 2:42 p.m.

Councillor Mundt left the meeting at 2:43 p.m.

Councillor Peiffer and Councillor Poletz left the meeting at 2:45 p.m.

Councillor Peiffer and Councillor Poletz and Reeve de Moissac returned to the meeting at 2:50 p.m.

Foreman Comstock left the meeting at 2:51 p.m.

AMENDED AGREEMENT – FARM IN THE DELL ROAD AGREEMENT

Resolution No. 235-2025

Moved by Reeve de Moissac

That council accepts the amended agreement for sale of land and construction easement for the Farm in the Dell road project with the new survey for Proposed Surface RM Roadway Date May-October 2025.

Carried

SIGNING AUTHORITY

Resolution No. 236-2025

Moved by Councillor Thomson

That Council approves, Administrator Sheri McHanson, be given signing authority and be added as the contact for the R.M. of Biggar No. 347 accounts 100001145762, 200201145762, 831500128614, 831500259955, 831500259963, 831500259971 and remove Assistant Administrator, Maria Danychuk and former Administrator, Sandi Silvernagle, from these accounts and to also remove Assistant Administrator, Charissa Redlich and former Administrator, Sandi Silvernagle from the safety deposit box signing. Add Administrator, Sheri McHanson and Assistant Administrator, Karen Macdonald to receive the bank Statements for Account 100001154517 the Bid Reserve Account.

Carried

Foreman Comstock returned to the meeting 2:55 p.m.

Sandi Silvernagle left the meeting at 2:58 p.m.

SILVERNAGLE CONTRACT

Resolution No. 237-2025

Moved by Reeve de Moissac

That council accepts the contract provided by Sandi Silvernagle dated October 21, 2025 as amended.

Carried

Councillor Mundt and Sandi Silvernagle returned to the meeting at 3:05 p.m.

LINE OF CREDIT RENEWAL

Resolution No. 238-2025

Moved by Councillor Thomson



That Council hereby approves the renewal of the line of credit with the Biggar Credit Union in the amount of \$534,000 with the following terms:

- Term of line of credit is November 1, 2025-November 1, 2027
- Security pledged is to be tax levy (excluding educational taxes) and grants for 2025, 2026 and 2027.
- Interest rate is to be the Biggar and District Credit Union Prime less 0.50%

Carried

WEED AND PEST CONTROL OFFICERS

Resolution No. 239-2025

Moved by Reeve de Moissac

That we advertise for Weed and Pest Control Officers.

Carried

Councillor Sagon departed the meeting at 3:13 p.m.

Councillor Thomson declared pecuniary interest and left the meeting.

LIST OF LANDS IN ARREARS

Resolution No. 240-2025

Moved by Councillor Poletz

That we direct the Administrator, in preparation of the List of Lands in Arrears pursuant to Section 3 of the Tax Enforcement Act to exclude lands if the amount of taxes in arrears are less than one half of the 2024 tax levy with respect to that land. And that if be acknowledged that the list of Lands in Arrears was presented to Reeve Jeanne-Marie de Moissac by the Administrator on October 21, 2025 and is attached hereto.

Carried

ABATE TAXES

Resolution No. 241-2025

Moved by Councillor Mundt

That council approve the request for tax abatement for SW 19-34-16 W3 for the 293 exemption that was missed on the 2025 taxes.

Carried

Councillor Thomson returned to the meeting at 3:20 p.m.

Councillor Poletz departed the meeting at 3:24 p.m.

ROAD MAINTENANCE AGREEMENT

Resolution No. 242-2025

Moved by Councillor Mundt

That we send a letter to Goldenvue Colony that the RM requires a Road Maintenance agreement for the new intensive livestock operation.

Carried

SASKPOWER WORK AT NE-18-34-16 W3

Resolution No. 243-2025

Moved by Councillor Mundt

That we advise SaskPower that we have no concerns for the proposed work at NE-18-34-16W3 and that the administrator sign the SaskPower letter.

CADET DONATION

Resolution No. 244-2025

Moved by Councillor Peiffer

That we donate \$50 to the Cadets for their pumpkin carving fundraiser.

Carried

IN-CAMERA DISCUSSION as per Part III of LAFOIP

Resolution No. 245-2025

Moved by Reeve de Moissac

That Council go to an in-camera discussion as per Part III of LAFOIP (21) Human Resources at 3:33 p.m. Be it resolved that the members of council agree to keep in confidence matters that are discussed at a meeting that is closed.



Carried

Foreman Darren Comstock left the meeting at 3:33 p.m.

OUT OF CAMERA

Resolution No. 246-2025

Moved by Reeve de Moissac

That Council leave the in-camera discussion and resume the Regular Meeting of Council at 3:40 p.m.

Carried

FOREMAN WAGES

Resolution No. 247-2025

Moved by Councillor Peiffer

That Foreman Darren Comstock hourly wage be increased to \$45/hour effective immediately.

Carried

Councillor Thomson declared pecuniary interest and left the meeting at 3:43 p.m.

FARRELL- APPROACH APPLICATION

Resolution No. 248-2025

Moved by Reeve de Moissac

That Council hereby approves the Approach Application from Rick Farrell for the construction of a new approach at NE 18-34-16 W3 in accordance with TS 400-6 Road Approach Construction, as outlined in the municipality's Policy Manual

Carried

Councillor Thomson returned to the meeting at 3:45 p.m.

GOLDEN VIEW COLONY- APPROACH APPLICATION

Resolution No. 249-2025

Moved by Councillor Mundt

That Council hereby approves the Approach Application from Golden View Colony for the construction of a new approach at SE 13-36-17 W3 in accordance with TS 400-6 Road Approach Construction, as outlined in the municipality's Policy Manual

Carried

PER DIEMS APPROVED

Resolution No. 250-2025

Moved by Councillor Peiffer

Resolved that Council approves the per diems in the amount of \$3781.40.

Carried

ADJOURNMENT

Resolution No. 251-2025

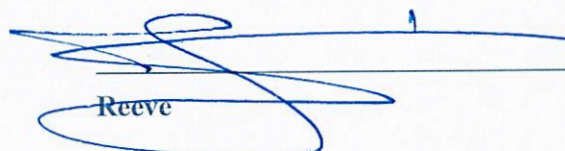
Moved by Councillor Peiffer

That the meeting be adjourned at 4:02 p.m.

Carried



Administrator



Reeve