



Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, November 18, 2025 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, Saskatchewan.

CALL TO ORDER

9:01 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present:

Reeve Jeanne-Marie de Moissac

Division 1 Councillor Brad Poletz

Division 2 Councillor Melanie Peiffer

Division 3 Councillor Dale Thomson

Division 4 Councillor Mark Sagon

Division 5 Councillor Greg Mundt

Division 6 Councillor Brian Watson (by phone)

Administrator Sheri McHanson Budd

Sandi Silvernagle

Foreman – Darren Comstock

ADOPTION OF AGENDA

Resolution No. 252-2025

Moved by Councillor Thomson

That the meeting agenda for November 18, 2025 be adopted as presented with the following addition and change:

New Business Fence request at SE 13-35-15 W3
Council Remuneration moves to the end of the agenda.

Carried

ADOPTION OF MINUTES

Resolution No. 253-2025

Moved by Councillor Peiffer

That the minutes of the Regular Meeting of Council held October 21, 2025 be approved.

Carried

BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 254-2025

Moved by Councillor Mundt

That the Bank Reconciliations dated October 31, 2025 and the Statement of Financial Activities as of November 14, 2025 be received and filed as presented.

Carried

ACCOUNTS FOR APPROVAL

Resolution No. 255-2025

Moved by Councillor Thomson

Resolved that the cheques #3490-3539, online payments, online utility payments, Mastercard, monthly remittances in the amount of \$228,859.80 be approved.

Carried

CORRESPONDENCE

Resolution No. 256-2025

Moved by Councillor Poletz

That the following correspondence be accepted for Council's information and filed:

- a. Winter Weight Season 2025-2026 Postponement
- b. APAS Re: Saskatchewan Farmland Ownership Advisory Committee

Carried

PUBLIC HEARING – Discretionary Use Development Permit

Resolution No. 257-2025

Moved by Councillor Thomson

That we recess the Municipal Council Meeting at 9:45 a.m. to convene the Public Hearing to consider the Discretionary Use Development Permit Application for a new residential building located at NE 18-34-16 W3.

Carried

Resolution No. 258-2025

Moved by Councillor Thomson

That as the Public Hearing has been adjourned, we reconvene the Municipal Council Meeting at 9:53 a.m.

Carried

HAYING POLICY

Resolution No. 259-2025

Moved by Councillor Watson

That all hay must be cut by July 15 or the RM mowers will cut it as part of the mowing program.

Carried

DELEGATIONS

Chad Goring – Gravel Pit at NW 21-34-17 W3 10:01-10:17 a.m.

Alana Gunsch – Weed Inspector and Weed Management 10:37-11:30 a.m.

Reeve de Moissac called for a recorded vote

SNOW REMOVAL POLICY

Resolution No. 260-2025

Moved by Councillor Watson

That the grader when going by a private laneway can snowplow the laneway at a custom work charge when snowplowing main roads.

Councillor Poletz – No

Councillor Peiffer – Yes

Councillor Thomson – Yes

Councillor Sagon – No

Councillor Mundt – No

Councillor Watson – Yes

Reeve de Moissac - No

Defeated

Reeve de Moissac called for a recorded vote

Resolution No. 261-2025

Moved by Councillor Mundt

That we complete snow removal on private property at custom work rates.

Councillor Poletz – Yes

Councillor Peiffer – No

Councillor Thomson – Yes

Councillor Sagon – Yes

Councillor Mundt – Yes

Councillor Watson – Yes

Reeve de Moissac – No

Carried

Resolution No. 262-2025

Moved by Councillor Mundt

That in addition to Custom Work for Snow Removal in Resolution 261-2025 that there is a \$50 minimum charge for snow removal custom work.

Reeve de Moissac called for a recorded vote

Councillor Poletz – Yes

Councillor Peiffer – Yes

Councillor Thomson – Yes

Councillor Sagon – Yes

Councillor Mundt – Yes

Councillor Watson – Yes

Reeve de Moissac – No



Carried

Resolution No. 263 -2025

Moved by Councillor Peiffer

That snow removal custom work be completed at the discretion of the grader operator in consultation with the Foreman.

Councillor Peiffer called for a recorded vote

Councillor Poletz – Yes

Councillor Peiffer – Yes

Councillor Thomson – Yes

Councillor Sagon – Yes

Councillor Mundt – Yes

Councillor Watson – No

Reeve de Moissac – No

Carried

YAROSHKO SUBDIVISION

Resolution No. 264-2025

Moved by Councillor Thomson

That council will not proceed with the rezoning process until a servicing agreement is executed that includes the development of the road allowances to the proposed subdivision and that all the requirements of Community Planning are met.

Carried

TEXAS GATE

Resolution No. 265-2025

Moved by Councillor Poletz

That council deny the Texas gate application for the NW 22-35-13 W3 and review the Texas gate policy this winter.

Carried

DISCRETIONARY USE DEVELOPMENT PERMIT – NEW RESIDENCE

Resolution No. 266-2025

Moved by Councillor Poletz

That Council approves the discretionary development use application for a new residence located at NE 18-34-16 W3 and that a Development Permit and Building Permit be issued.

Carried

SAGON - APPROACH APPLICATION

Resolution No. 267-2025

Moved by Councillor Peiffer

That Council hereby approves the Approach Application from Mark Sagon for the construction of a new approach at NE-20-37-13 W3 in accordance with TS 400-6 Road Approach Construction, as outlined in the municipality's Policy Manual

Carried

ABOLISHMENT OF ASSISTANT FOREMAN POSITION

Resolution No. 268-2025

Moved by Councillor Poletz

That we abolish the position of Assistant Foreman due to operational and financial considerations as of November 21, 2025.

Carried

NODWELL APPROACH APPLICATION – Tabled

TINY TOTS DONATION

Resolution No. 269-2025

Moved by Councillor Peiffer

That we donate \$50 towards the Tiny Tots Fundraising baskets.



Carried

ADMINISTRATION TRAINING AND WORKSHOP

Resolution No. 270-2025

Moved by Councillor Sagon

That we approve administration staff to take the Conflict Workshop in December and the Administrator to register for EZ Pay Training with Munisoft.

APAS MEMBERSHIP

Resolution No. 271-2025

Moved by Councillor Poletz

That Council renews its membership with APAS for 2026.

Reeve de Moissac called for a recorded vote

Councillor Poletz – Yes

Councillor Peiffer – No

Councillor Thomson – Yes

Councillor Sagon – Yes

Councillor Mundt – Yes

Councillor Watson – Yes

Reeve de Moissac – No

Carried

ELECTRONIC SIGNATURES

Resolution No. 272-2025

Moved by Reeve de Moissac

That council authorizes that a signature may be printed or otherwise mechanically or electronically reproduced when signing municipal documents, with the exception of: cheques, bank drafts, orders of payment of money, promissory notes, acceptances, bills of exchange, debentures and any similar instruments.

Carried

INFRASTRUCTURE INVESTMENT PLAN (IIP)

Resolution No. 273-2025

Moved by Councillor Thomson

That Council submit the reconstruction of Grid Road 656 (part of road allowance between 3 and 4 -34-17W3) as their Infrastructure Investment Plan for the Canada Community Building Fund project for the 2026 year.

Carried

PURCHASE OF THE CAT GRADER

Resolution No. 274-2025 – as amended by Resolution 282-2025

Moved by Councillor Sagon

That we purchase a 2025 CAT Grader for \$321,149.10 which includes the trade in of our 2020 CAT Grader.

Carried

WEST CENTRAL GOVERNMENT MEETING -JOINT HOSTING

Resolution No. 275-2025

Moved by Reeve de Moissac

That council agrees to pay half the expenses of hosting the West Central Government Meeting in Biggar on November 27, 2025.

Carried

FARM IN THE DELL - TREE PLANTER

Resolution No. 276-2025

Moved by Reeve de Moissac

That council approves the request for Farm in the Dell to use the tree planter at no cost.

Carried

REPORTS

Resolution No. 277-2025

Moved by Councillor Sagon

That the verbal reports of Council, Foreman Comstock and Administrator McHanson be accepted as presented.

Carried

PER DIEMS APPROVED

Resolution No. 278-2025

Moved by Councillor Poletz

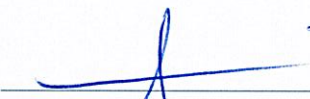
That Council approves the per diems in the amount of \$5771.70

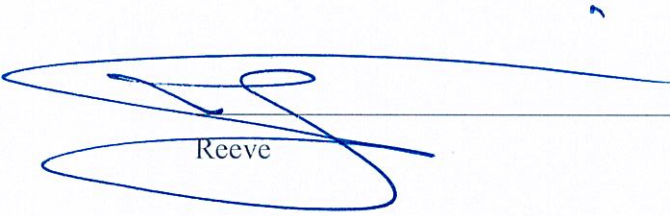
Carried

ADJOURNMENT

Resolution No. 279-2025
Moved by Councillor Peiffer
That the meeting be adjourned at 3:16 p.m.

Carried



Administrator

Reeve