



# Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, January 20, 2026 at 9:00 a.m. in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, Saskatchewan.

## CALL TO ORDER

9:01 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present:

Reeve Jeanne-Marie de Moissac

Division 1 Councillor Brad Poletz

Division 2 Councillor Melanie Peiffer

Division 3 Councillor Dale Thomson

Division 4 Councillor Mark Sagon (arrived at 9:07 a.m.)

Division 5 Councillor Greg Mundt (arrived at 9:02 a.m.)

Division 6 Councillor Brian Watson (arrived at 9:04 a.m. attendance by telephone)

Administrator Sheri McHanson Budd

Foreman – Darren Comstock

Councillor Mundt arrived at 9:02 a.m.

## ADOPTION OF AGENDA

Resolution No. 1-2026

Moved by Councillor Peiffer

That the meeting agenda for January 20, 2026 be adopted as presented with the following addition and change:

9. Old/Unfinished Business

d. In-Camera Discussion as Part III of LAFOIP

10. New Business

l. PSIP Final Proof of Loss – Office Water Insurance Claim

Carried

Councillor Watson attended at 9:04 a.m.

## ADOPTION OF MINUTES

Resolution No. 2-2026

Moved by Councillor Thomson

That the minutes of the Regular Meeting of Council held December 16, 2025 be accepted as presented.

Carried

Resolution No. 3-2026

Moved by Reeve de Moissac

That the minutes of the Public Hearing held November 18, 2025 be accepted as presented.

Carried

Councillor Sagon arrived at 9:07 a.m.

## BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 4-2026

Moved by Councillor Mundt

That the Bank Reconciliations dated December 31, 2025 and the Statement of Financial Activities as of January 16, 2026 be received and filed as presented.

Carried

## ACCOUNTS FOR APPROVAL

Resolution No. 5-2026

Moved by Councillor Peiffer

Resolved that the cheques #3572-3626, online payments, online utility payments, Mastercard, monthly remittances in the amount of \$292,899.08 and December 28- January 10 payroll in the amount of \$11,698.48 be approved.

Carried

## REPORTS

Resolution No. 6-2026

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Moved by Councillor Thomson

That the verbal reports of Council, Foreman Comstock and Administrator McHanson be accepted as presented.

Carried

Reeve de Moissac called for a recess at 10:48 a.m.

Reeve de Moissac reconvened the meeting at 10:58 a.m.

CORRESPONDENCE

Resolution No. 7-2026

Moved by Reeve de Moissac

That the following correspondence be accepted for Council's information and filed:

- a. Water Security Agency – Request for Estimated Peak Water Levels through Municipality
- b. Doddsland Arena Rebuild Proposal
- c. Biosecurity in Livestock Operations
- d. Census Hiring
- e. Town of Biggar – Potential for Future Collaboration

Carried

TOWN OF BIGGAR – POTENTIAL FOR FUTURE COLLABORATION

Resolution No. 8-2026

Moved by Reeve de Moissac

That RM Council send a letter to the Town of Biggar advising that Council is open to discussions and willing to work with Town Council; that RM Council does not feel a facilitator is required; that in-person meetings are preferred over correspondence; and that Town Council is invited to come to RM Council when they have items they wish to discuss.

Carried

REPEAL HAYING POLICY BYLAW 1-2026

Resolution No. 9-2026

Moved by Councillor Poletz

That Bylaw 1-2026, A Bylaw to Repeal Bylaw 2-2022 A Bylaw to Establish a Haying Policy be read a first time.

Carried

Resolution No. 10-2026

Moved by Councillor Mundt

That Bylaw 1-2026, A Bylaw to Repeal Bylaw 2-2022 A Bylaw to Establish a Haying Policy be read a second time.

Carried

Resolution No. 11-2026

Moved by Councillor Watson

That Bylaw 1-2026, A Bylaw to Repeal Bylaw 2-2022 A Bylaw to Establish a Haying Policy be given third reading at this meeting.

Carried Unanimously

Resolution No. 12-2026

Moved by Councillor Watson

That Bylaw 1-2026, A Bylaw to Repeal Bylaw 2-2022 A Bylaw to Establish a Haying Policy be read a third time and finally adopted.

Carried

COUNCIL PROCEDURES BYLAW 2-2026

Resolution No. 13-2026

Moved by Councillor Thomson

That Bylaw 2-2026, the Council Procedures Bylaw be read a first time.

Carried

Resolution No. 14-2026

Moved by Councillor Peiffer

That Bylaw 2-2026, the Council Procedures Bylaw be read a second time.

Carried

Resolution No. 15-2026

Moved by Reeve de Moissac

That Bylaw 2-2026, the Council Procedures Bylaw be given third reading at this meeting.

Carried Unanimously

Resolution No. 16-2026

Moved by Reeve de Moissac

That Bylaw 2-2026, the Council Procedures Bylaw be read a third time and finally adopted.

Carried

YAROSHKO SUBDIVISION

Resolution No. 17-2026

Moved by Councillor Thomson

That we send a letter to Mr. Yaroshko informing him that Community Planning requires an appraisal to determine the value of Municipal Reserve for the cash in lieu payment and that we will wait to rezone until we receive the updated Proposed Plan of Development.

Carried

IN-CAMERA DISCUSSION as per PART III of LAFOIP

Resolution No. 18-2026

Moved by Councillor Peiffer

That Council go in-camera as per Part III of LAFOIP (21) Solicitor/Client Privileges at 11:32 a.m.

Carried

RESUME REGULAR MEETING

Resolution No. 19-2026

Moved by Reeve de Moissac

That Council leaves the in-camera discussion and resumes the Regular Meeting at 12:12 p.m.

Carried

Recess for Lunch 12:13-12:57 p.m.

IN-CAMERA DISCUSSION ADMINISTRATOR PROBATION

Resolution No. 20-2026

Moved by Reeve de Moissac

That Council go in-camera to discuss Administrator Probation at 12:58 p.m.

Carried

RESUME REGULAR MEETING

Resolution No. 21-2026

Moved by Councillor Thomson

That Council leaves the in-camera discussion and resumes the Regular Meeting at 1:10 p.m.

Carried

ADMINISTRATOR PROBATION

Resolution No. 22-2026

Moved by Councillor Peiffer

That Council approves the Administrator passing the probationary period.

Carried

Foreman Comstock left the meeting.

2026 COUNCIL WCB

Resolution No. 23-2026

Moved by Councillor Peiffer

That Council approves the 2026 Workers Compensation Board positional coverage rate for council members to be set at \$50,000.00 per council member.

Carried

COUNCIL REMUNERATION

Resolution No. 24-2026

Moved by Councillor Poletz

That Council keep the council indemnity rates the same as 2025.

Carried

SASK LOTTERIES – COMMUNITY GRANT PROGRAM 2027 APPLICATION

Resolution No. 25-2026

Moved by Councillor Watson

That Council allocate the R.M. of Biggar No. 347's Sask Lotteries Community Grant for 2027 in the amount of \$6,400.00 to the Town of Biggar.



Carried

LSIP, PSIP, FIDELITY BOND INSURANCE - SARM

Resolution No. 26-2026

Moved by Reeve de Moissac

That Council approves the Liability Self-Insurance Plan, Property Self-Insurance Plan and Fidelity Bond Insurance through SARM as presented.

Carried

SARM ANNUAL CONVENTION – VOTING DELEGATES

Resolution No. 27-2026

Moved by Reeve de Moissac

That Council appoints Councillor Peiffer and Reeve Jeanne Marie de Moissac as the voting delegates for the 2026 SARM Convention held in Regina on March 10-12, 2026

Carried

INDUSTRIAL DRIVE SIGNS

Resolution No. 28-2026

Moved by Councillor Mundt

That Council orders two Industrial Drive Signs.

Carried

BIGGAR SCHOOL OF DANCE DONATION

Resolution No. 29-2026

Moved by Councillor Mundt

That Council make a \$150.00 donation to the Biggar School of Dance 2026 Festival.

Carried

PSIP PROOF OF LOSS – OFFICE INSURANCE CLAIM

Resolution No. 30-2026

Moved by Reeve de Moissac

That Council accepts the Final Proof of Loss for the Office Water Damage Insurance Claim PSIP2024043 in the amount of \$21,592.42.

Carried

PER DIEMS APPROVED

Resolution No. 31-2026

Moved by Councillor Thomson

That Council approves the per diems in the amount of \$2,569.36.

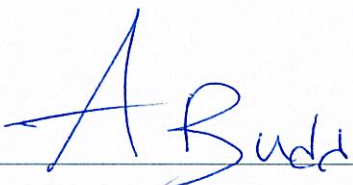
ADJOURNMENT

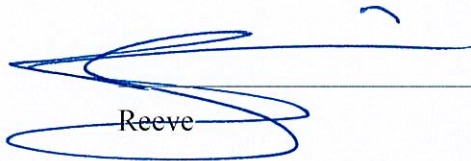
Resolution No. 32-2026

Moved by Councillor Mundt

That the meeting be adjourned at 2:28 p.m.

Carried

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Reeve

