



Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, April 21, 2026 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, Saskatchewan.

CALL TO ORDER

9:03 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present:

Reeve Jeanne-Marie de Moissac

Division 1 Councillor Brad Poletz

Division 2 Councillor Melanie Peiffer

Division 3 Councillor Dale Thomson

Division 4 Councillor Mark Sagon

Division 6 Councillor Brian Watson

Administrator Sheri McHanson

Foreman – Darren Comstock

Absent: Division 5 Councillor Greg Mundt

ADOPTION OF AGENDA

Resolution No. 82-2026

Moved by Councillor Thomson

That the meeting agenda for April 21, 2026 be adopted as presented with the following additions:

List of Accounts for Approval - Carter's Plumbing and Heating Payment Voucher

New Business: p. Contracting Economic Development Officer

Carried

ADOPTION OF MINUTES

Resolution No. 83-2026

Moved by Councillor Peiffer

That the minutes of the Regular Meeting of Council held March 17, 2026 be accepted as presented.

Carried

BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 84-2026

Moved by Councillor Poletz

That the Bank Reconciliations dated March 31, 2026 and the Statement of Financial Activities as of April 16, 2026 be received and filed as presented.

Carried

ADD PAYMENT TO ACCOUNTS FOR APPROVAL

Resolution No. 85-2026

Moved by Councillor Watson

That Cheque number 3729 to Carter Plumbing and Heating in the amount of \$298.19 be added to the List of Accounts for Approval.

Carried

ACCOUNTS FOR APPROVAL

Resolution No. 86-2026

Moved by Councillor Thomson

That the cheques #3694-3729, online payments, online utility payments, Mastercard, monthly remittances in the amount of \$182,066.63 and March 8-April 4, 2026 payroll in the amount of \$25,976.91, be approved for payment.

Carried

CRAIG GRAVEL

Resolution No. 87-2026

Moved by Councillor Sagon

That we purchase 10,000 yards of road gravel from Liam Craig. There must be a gravel checker to confirm that it is 106 spec gravel.

Carried

SILVER EAGLE GRAVEL

Resolution No. 88-2026

Moved by Councillor Watson

That we purchase 10,000 yards of road gravel from Silver Eagle Excavating. There must be a gravel checker to confirm that it is 106 spec gravel.

Carried

GRASS SEEDING – POLSFUT BROTHERS

Resolution No. 89-2026

Moved by Councillor Sagon

That we hire Polsfut Brothers Custom Application to seed along ditches in the right of ways of the R.M.

Carried

David Wintonyk from WSP attended the meeting at 10:00 a.m. to open tenders for the Grid 656 Road reconstruction Project.

IN-CAMERA GRID 656 TENDERS

Resolution No. 90-2026

Moved by Councillor Thomson

That Council move in-camera at 10:01 a.m. to open tenders for the Grid 656 Road Reconstruction Project.

Carried

OUT OF CAMERA

That Council leave the in-camera discussion and resume the Regular Meeting of Council at 10:15 a.m.

Carried

GRID 656 TENDER

Resolution No. 91-2026

Moved by Councillor Sagon

That Council awards the tender for the Grid 656 Reconstruction to Earth Force Enterprises Inc. in the amount of \$264,180.00.

Carried

Reeve de Moissac called for a recess at 10:52 a.m.

Reeve de Moissac reconvened the meeting at 11:01 a.m.

Jim Hammond attended the meeting to discuss the Grid 656 Road Reconstruction project at 11:01 a.m.

David Wintonyk and Jim Hammond left the meeting at 11:06 a.m.

REPORTS

Resolution No. 92-2026

Moved by Councillor Peiffer

That the verbal reports of Council, Foreman Comstock, and Administrator McHanson be accepted as presented.

Carried

CORRESPONDENCE

Resolution No. 93-2026

Moved by Councillor Thomson

That the following correspondence be accepted for Council's information and filed:

Biggar Museum Annual Report Package

SARM – Strychnine Information

CN – Right-of-way Vegetation Management Program

Carried

TRANSFER STATION (LANDFILL) HOURS

Resolution No. 94-2026

Moved by Councillor Peiffer

That Council approves adding Transfer Station Hours of 8:00 a.m.-12:00 p.m. on Tuesdays for the months of May until the end of October and that we hire the Odd Job Squad to work these hours.

Carried

Reeve de Moissac called for a recess for lunch at 12:28 p.m.

Reeve de Moissac reconvened the meeting at 1:00 p.m.

DE MOISSAC APPROACH

Resolution No. 95-2026

Moved by Councillor Watson

That Council approves the Approach Application from Colin de Moissac for the construction of a new approach at NE-9-36-17 W3/SE 9-36-17 W3 in accordance with TS 400-6 Road Approach Construction, as outlined in the municipality's Policy Manual.

Carried

SALE OF SUPER B TRAILERS

Resolution No. 96-2026

Moved by Reeve de Moissac

That Council approves the sale of the 2010 Decap Super B Trailers at the Ritchie Bros. Auction on April 6-8, 2026.

Carried

MIDLAND MX3000 TRAILER

Resolution No. 97-2026

Moved by Councillor Peiffer

That Council approves the purchase of a 2024 Midland MX3000 Belly Dump tri-axle trailer for \$74,000 plus taxes from Fort Garry Industries in Saskatoon.

Carried

RURAL INTEGRATED ROADS FOR GROWTH AGREEMENT

Resolution No. 98-2026

Moved by Councillor Thomson

That the Rural Integrated Roads for Growth Capital Project Funding Agreement between SARM and RM of Biggar No. 347 for the 2026 Earthwork and Grading Project of Grid 656 at SE 4-34-17 W3, NE 4-34-17 W3, SW 3-34-17 W3, NW 3-34-17 W3, SE 9-34-17 W3, SE 10-34-17 W3 be accepted as presented, and the Administrator and Reeve be authorized to sign the agreement.

Carried

BIGGAR MINOR BALL DONATION

Resolution No. 99-2026

Moved by Reeve de Moissac

That Council approves a donation to Biggar Minor Ball in the amount of \$100 to be used for their Summer Prize Pack Cooler Fundraiser.

Carried

OVER DIMENSIONAL BYPASS AGREEMENT

Resolution No. 100-2026

Moved by Councillor Watson

That the updated Over Dimensional Bypass agreement between the Ministry of Highways and the Rural Municipality of Biggar be accepted as presented and that the Administrator and Reeve be authorized to sign the agreement.

Carried

BANK ACCOUNT FOR E-TRANSFERS

Resolution No. 101-2026

Moved by Councillor Sagon

That Council authorize the administration to open a dedicated bank account for the acceptance of e-transfer payments to the municipality, with the objective of strengthening financial security and mitigating fraud risks.

Carried

Budget and Commercial Abatement will be discussed at a separate special meeting.

INFRASTRUCTURE INVESTMENT PLAN CANADA COMMUNITY BUILDING FUND

Resolution No. 102-2026

Moved by Councillor Thomson

That Council increase the amount of their 2025 Infrastructure Investment Plan to \$200,000.00 for the Grid 656 Road Reconstruction project.

Carried

SASK MUNICIPAL HAIL INSURANCE LAND WITHDRAWALS

Resolution No. 103-2026

Moved by Councillor Poletz

That Council approves the list of applications for withdrawal of land provided by Saskatchewan Municipal Hail Insurance.

Carried

PEST CONTROL OFFICER APPOINTMENT

Resolution No. 104-2026

Moved by Reeve de Moissac

That Council appoints Rhonda Prescesky as the Pest Control Officer for 2026 at a rate of \$35.00 per hour and \$.75 per kilometre.

BDO 2025 AUDIT REPORTS & FINANCIAL STATEMENT

Resolution No. 105-2026

Moved by Councillor Poletz

That Council has received, reviewed and accepted the BDO Audit Report, Management Letter and Draft Financial Statement, and that the Reeve and Administrator are authorized to sign the Management Responsibility Letter.

Carried

Foreman Comstock left the meeting at 1:27 p.m.

WHEATLAND REGIONAL LIBRARY ALTERNATE APPOINTMENT

Resolution No. 106-2026

Moved by Councillor Poletz

That Council appoints Joanne Meszaros as an alternate representative to the Wheatland Regional Library Board for 2026.

Carried

Councillor Poletz & Councillor Sagon left the meeting at 1:48 p.m.

PER DIEMS APPROVED

Resolution No. 107-2026

Moved by Councillor Peiffer

That Council approves the per diems as follows:

Councillor Poletz	\$692.00
Councillor Peiffer	\$620.00
Councillor Thomson	\$740.60
Reeve de Moissac	\$1,234.21
Councillor Sagon	\$598.60
Councillor Watson	\$320.00 January, \$440.00 February/March, \$605.00 April totaling \$1,365.20

Carried

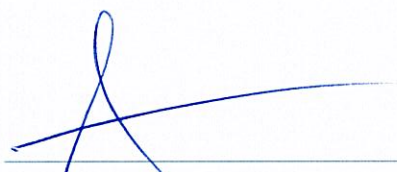
ADJOURNMENT

Resolution No. 108-2026

Moved by Councillor Watson

That the meeting be adjourned at 1:48 p.m.

Carried



 Administrator



 Reeve

