



## Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, May 19, 2026 at 9:00 a.m. in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, Saskatchewan.

### CALL TO ORDER

9:00 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present:

Reeve Jeanne-Marie de Moissac

Division 1 Councillor Brad Poletz

Division 2 Councillor Melanie Peiffer

Division 3 Councillor Dale Thomson

Division 4 Councillor Mark Sagon – departed at 12:44 p.m.

Division 5 Councillor Greg Mundt – by telephone 9:10 a.m. – departed at 1:56 p.m.

Division 6 Councillor Brian Watson

Administrator Sheri McHanson

Foreman – Lane Tipton – departed at 12:44 p.m.

### ADOPTION OF AGENDA

Resolution No. 116-2026

Moved by Councillor Peiffer

That the meeting agenda for May 19, 2026 be adopted as presented with the following additions:

New Business: m. Year round employees

Carried

### ADOPTION OF MINUTES

Resolution No. 117-2026

Moved by Councillor Thomson

That the minutes of the Regular Meeting of Council held April 21, 2026 be accepted as presented.

Carried

Resolution No. 118-2026

Moved by Councillor Watson

That the minutes of the Special Meeting of Council held April 23, 2026 be accepted as presented.

Carried

### BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 119-2026

Moved by Councillor Poletz

That the Bank Reconciliations dated April 30, 2026 and the Statement of Financial Activities as of May 15, 2026 be accepted as presented.

Carried

Councillor Mundt joined the meeting at 9:10 a.m.

### ACCOUNTS FOR APPROVAL

Resolution No. 120-2026

Moved by Councillor Poletz

That the cheques #3730-3774, online payments, online utility payments, Mastercard, monthly remittances in the amount of \$90,773.05 and April 5-May 2, 2026 payroll in the amount of \$31,814.91 be approved for payment.

Carried

### PUBLIC HEARING – KISSER DISCRETIONARY USE APPLICATION

The Council meeting was suspended to open a Public Hearing for the application of a Discretionary Use Development Permit for a new residential building located at NE 21-36-14 W3 at 9:45 a.m.

That the Public Hearing be closed and the Regular Council meeting resumes at 9:47 a.m.

Reeve de Moissac called for a recess at 10:30 a.m.

Reeve de Moissac reconvened the meeting at 10:42 a.m.

OVERTIME FOR FIRE

Resolution No. 121-2026

Moved by Reeve de Moissac

That Council approves paying overtime rates to Lane Tipton and Chris Kinzel from 6:00 p.m. until the end of their shift while taking care of and monitoring the fire on May 13, 2026.

Carried

REPORTS

Resolution No. 122-2026

Moved by Councillor Poletz

That the verbal reports of Council, Foreman Tipton, and Administrator McHanson be accepted as presented.

Carried

CORRESPONDENCE

Resolution No. 123-2026

Moved by Councillor Poletz

That the following correspondence be accepted for Council's information and filed:

Ducks Unlimited: Kochia Marginal Areas Program

Carried

DISCRETIONARY USE DEVELOPMENT PERMIT – NEW RESIDENTIAL

Resolution No. 124-2026

Moved by Councillor Thomson

That Council approves the Discretionary Development Use application for a new residence located at NE 21-36-14 W3 for D. Kisser and that a Development Permit be issued.

Carried

Councillor Mundt left the meeting at 11:21 a.m.

2026 MILL RATE

Resolution No. 125-2026

Moved by Councillor Watson

That Council maintain the 2026 mill rate and mill rate factors at the same rates as in 2025, as follows:

Mill Rate 7.4

Agricultural Mill Rate Factor: .60

Residential Mill Rate Factor: .85

Commerical Mill Rate Factor: 4

Carried

COMMERICAL ABATEMENTS

Resolution No. 126-2026

Moved by Councillor Poletz

That Council approve the 2026 Commercial Abatements as presented and attached to these minutes.

Carried

Councillor Mundt returned to the meeting at 11:28 a.m.

ACTING FOREMAN

Resolution No. 127-2026

Moved by Councillor Peiffer

That Council appoints Lane Tipton as Acting Foreman effective May 6, 2026 at a rate of \$40.00 per hour and that the position be reviewed by the end of October.

Carried

CIVIC ADDRESSING

Resolution No. 128-2026

Moved by Councillor Poletz

That Council will provide civic addressing signs for residences and roads and any other signs that are wanted will be at the cost of the Ratepayer requesting the sign.

Carried

Councillor Poletz left the meeting at 11:51 a.m.

Councillor Poletz returned to the meeting at 11:57 a.m.



GRAVEL EXTRACTION BYLAW

Resolution No. 129-2026

Moved by Councillor Poletz

That Council directs the Administrator to draft a bylaw for extraction of gravel.

Carried

TRAFFIC COUNT ON TRIUMPH AND WHITESHORE/OBAN ROADS

Resolution No. 130-2026

Moved by Councillor Peiffer

That Council requests a traffic counter on Triumph and Whiteshore/Oban (east-west) Roads to check additional traffic load due to Highway 51 construction.

Carried

Reeve de Moissac called for a recess for lunch at 12:06 p.m.

Reeve de Moissac reconvened the meeting at 12:44 p.m.

Councillor Mundt left the meeting at 12:06 p.m.

Councillor Sagon left the meeting at 12:44 p.m.

Foreman Tipton left the meeting at 12:44 p.m.

Councillor Watson left the meeting at 1:12 p.m.

ROAD MAINTENANCE AGREEMENTS

Resolution No. 131-2026

Moved by Reeve de Moissac

That Council directs the Administrator to send letters to haulers in the municipality that will be affected by a road maintenance agreement to advise them that the RM will be requiring road maintenance agreements to help maintain haul roads and asking if they would prefer an annual amount or one calculated by weights as determined by the rates set in the Municipalities Act Regulations.

Carried

CADETS SPONSORSHIP

Resolution No. 132-2026

Moved by Reeve de Moissac

That Council approves a donation to #300 Fisher RCACS (Cadets) Fundraiser of \$500.00 dollars as a Gold Sponsor.

Lost

CADETS SPONSORSHIP

Resolution No. 133-2026

Moved by Councillor Poletz

That Council approves a donation to #300 Fisher RCACS (Cadets) Fundraiser of \$100.00 dollars as a Bronze Sponsor.

Carried

Councillor Watson returned to the meeting at 1:19 p.m.

RIGHT OF WAY COMPENSATION

Resolution No. 134-2026

Moved by Councillor Poletz

That Council updates the Right of Way Compensation Policy as follows:

The Municipality agrees to pay a standard per acre of 1.4 times the assessed 2024 value as per SAMA valuation to a maximum payment of \$2,500.00 per acre.

EXCESS LIABILITY AND ERRORS AND OMISSIONS INSURANCE

Resolution No. 135

Moved by Reeve de Moissac

That Council approves increasing our Excess Liability Insurance by 5 million dollars to a total of 8 million dollars and the Administrator Errors and Omissions Insurance by \$500,000 to a total of 1 million dollars.

Carried

SPRINGWATER AND DISTRICT ACTIVITIES CENTRE MUNICIPAL TAX ABATEMENT

Resolution No. 136-2026

Moved by Councillor Thomson

That Council abate the 2026 municipal taxes for the Springwater and District Activities Centre.

Carried

Year Round Employees – Tabled to the next meeting.

Councillor Mundt returned to the meeting at 1:39 p.m.

Councillor Mundt left the meeting at 1:56 p.m.

PER DIEMS APPROVED

Resolution No. 137-2026

Moved by Councillor Poletz

That Council approves the per diems as follows:

Councillor Poletz	\$565.00
Councillor Peiffer	\$613.60
Councillor Thomson	\$640.60
Reeve de Moissac	\$1062.40
Councillor Sagon	\$488.40
Councillor Watson	\$478.00

Carried


ADJOURNMENT

Resolution No. 138-2026

Moved by Councillor Thomson

That the meeting be adjourned at 1:57 p.m.

Carried

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Reeve

