



Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, July 21, 2026 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, Saskatchewan.

CALL TO ORDER

9:05 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present: Reeve Jeanne-Marie de Moissac
Division 1 Councillor Brad Poletz
Division 2 Councillor Melanie Peiffer
Division 3 Councillor Dale Thomson (9:05 a.m.-1:23 p.m.)
Division 5 Councillor Greg Mundt
Division 6 Councillor Brian Watson
Administrator Sheri McHanson
Foreman – Lane Tipton –(9:05 a.m.-12:42 p.m.)
Absent: Division 4 Councillor Mark Sagon

ADOPTION OF AGENDA

Resolution No. 170-2026

Moved by Councillor Peiffer

That the meeting agenda for July 21, 2026 be adopted with the following additions:

- 6. Approval of Accounts b. Late Payments
- 12. New Business n. Stockpiling Gravel

Carried

ADOPTION OF MINUTES

Resolution No. 171-2026

Moved by Councillor Thomson

That the minutes of the Regular Meeting of Council held June 16, 2026 be accepted as circulated.

Carried

BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 172-2026

Moved by Councillor Mundt

That the Bank Reconciliations dated June 30, 2026 and the Statement of Financial Activities as of July 31, 2026 be accepted as presented.

Carried

PROGRESS PAYMENT 656 CONSTRUCTION

Resolution No. 173-2026

Moved by Councillor Thomson

That the July 16, 2026 Progress Payment Application provided by WSP Canada Inc. to be paid to Earth Force Inc. in the amount of \$214,660.13 be approved for payment.

Carried

LATE PAYMENTS

Resolution No. 174-2026

Moved by Councillor Poletz

That Council approves payment of the following invoices:

D&M Fire Safety Systems	\$592.15
M&N Repair Ltd	\$3,053.35
Polsfut Brother Custom Application	\$3,163.50
Prairie Steel	\$34,168.22
Triod Supply Ltd.	\$2,649.08
WSP Canada Inc.	\$5,635.17

Carried

ACCOUNTS FOR APPROVAL

Resolution No. 175-2026

Moved by Councillor Poletz

That the cheques #3813-3853, online payments, online utility payments, Mastercard, monthly remittances in the amount of \$297,598.95 and May 31-June 12, 2026, June 14-27, 2026 and June 28-July 11, 2026 payroll in the amount of \$60,402.07 be approved for payment.

Carried

ROCK REMOVAL BACK ROAD WEST OF TRIUMPH ROAD

Resolution No. 176-2026

Moved by Reeve de Moissac

That Council hire Springwater Colony to remove two large rocks located on the back road west of Triumph Road, and that the resulting holes be filled with suitable material.

Carried

PUBLIC HEARING – DISCRETIONARY USE APPLICATION – PT SW-30-35-14 W3

Resolution No. 177-2026

Moved by Councillor Thomson

That the Council meeting be suspended to open a Public Hearing for the application of a Discretionary Use Development Permit for a new residential building located at PT SW-30-35-14 W3 at 9:48 a.m.

Carried

The Public Hearing was closed and the council meeting resumed at 9:57 a.m.

DELEGATIONS

10:04-10:26 a.m. Nicole Couture – Weed Inspector – Discussion on weed management in the municipality.

Reeve de Moissac called for a recess at 10:26 a.m.

Reeve de Moissac reconvened the meeting at 10:40 a.m.

REPORTS

Resolution No. 178-2026

Moved by Councillor Poletz

That the verbal reports of Council, Foreman Tipton, and Administrator McHanson be accepted as presented.

Carried

RAIL SAFETY WEEK PROCLAMATION

Resolution No. 179-2026

Moved by Reeve de Moissac

WHEREAS Rail Safety Week is a national initiative to promote public awareness of rail safety and encourage safe behaviour around railway crossings and tracks; THEREFORE BE IT RESOLVED THAT the Council hereby proclaims September 21 to 27, 2026, as Rail Safety Week in the Municipality and encourages all residents to observe the week by practicing rail safety.

Carried

Councillor Mundt left the meeting at 11:19 a.m.

CORRESPONDENCE

Resolution No. 180-2026

Moved by Councillor Poletz

That the following correspondence be accepted for Council's information and filed:

Rail Safety Week Proclamation

APAS – CFIA Trackability Fact Sheet

APAS - Farmland Ownership Research

Carried

Councillor Mundt returned to the meeting at 11:22 a.m.

ZAGORUY APPROACH APPLICATION SE-14-37-14 W3

Resolution No. 181-2026

Moved by Councillor Watson

That Council hereby approves the Approach Application from Dale Zagoruy for the construction of a new approach at SE-14-37-14 W3 in accordance with TS 400-6 Road Approach Construction, as outlined in the municipality's Policy Manual.

Carried

Request for Plaque – Fred Boisvert – tabled until further information is available

DISCRETIONARY USE DEVELOPMENT PERMIT – NEW RESIDENCE PT SW 30-35-14 W3

Resolution No. 182-2026

Moved by Reeve de Moissac

That Council approves the discretionary development use application for a new residence located at PT 30-35-14 W3 and that a Development Permit and Building Permit be issued.

Carried

AGRICULTURAL HEALTH & SAFETY NETWORK – MEMBERSHIP FEES

Resolution No. 183-2026

Moved by Councillor Poletz

That Council approves the 2026 membership fee to the Agricultural Health and Safety Network in the amount of \$1,439.50.

Carried

TREE AND WEED SPRAYING

Resolution No. 184-2026

Moved by Councillor Watson

That Council approve an expenditure of up to \$10,000 for additional spraying of trees within the road right-of-way.

Lost

Resolution No. 185-2026

Moved by Councillor Poletz

That Council approve expenditures of up to \$10,000 for additional spraying of trees and up to \$5,000 for weed management within the road right-of-way.

Carried

Council agreed to postpone the road tour until 2027, as most roads have already been inspected.

Reeve de Moissac called for a recess for lunch at 12:01 p.m.

Reeve de Moissac reconvened the meeting at 12:30 p.m.

SPRINGWATER AND DISTRICT ACTIVITIES CENTRE TAX EXEMPTION

Resolution No. 186-2026

Moved by Reeve de Moissac

That Council recognizes Springwater and District Activities Centre as a community hall that is exempt from property taxes and advises the Saskatchewan Assessment Management Agency of this status.

Carried

CONTRACTING WES METZ

Resolution No. 187-2026

Moved by Councillor Watson

That Council acknowledges the hiring of Wes Metz to work as a contractor for the municipality at a rate of \$45.00 per hour as of July 3, 2026.

Carried

STOCKPILE GRAVEL

Resolution No. 188-2026

Moved by Reeve de Moissac

That Council approves stockpiling gravel from the Mundt pit to various locations in the municipality.

Carried

Foreman Tipton left the meeting at 12:42 p.m.

Councillor Watson left the meeting at 12:42 p.m.

PROCEED FOR TITLE – TAX ENFORCEMENT

Resolution No. 189-2026

Moved by Councillor Thomson

That the Council authorizes the administration under Section 22(1) of the Tax Enforcement Act to commence proceedings to request title with respect to the following lands:

Roll 865000 PT SW 26-35-13 W3

Roll 2808000 PT NW 09-35-16 W3 Lot 1 Blk 2 Plan G486 Ext 0

Roll 2807000 PT NW 09-35-16 W3 Lot 16 Blk 1 Plan G486

Roll 2803000 PT NW 09-35-16 W3 Lot 24 Blk 1 Plan 101488440 Ext 12

Roll 2744000 PT SW 04-35-17 W3 Lot 16 Blk 1 Plan G391

Carried

LETTERS TO PROPERTY OWNERS FOR TAX ARREARS

Resolution No. 190-2026

Moved by Reeve de Moissac

That Council instruct the Administrator to send letters to all ratepayers on the Tax Enforcement List requesting that they contact the Municipal Office to make arrangements for the payment of their outstanding tax arrears.

Carried

Councillor Watson returned to the meeting at 12:47 p.m.

MAIL-IN BALLOTS BYLAW

Resolution No. 191-2026

Moved by Councillor Peiffer

That Council instructs the administrator to prepare a bylaw for Mail-in ballots for the upcoming election.

Carried

ADVANCE POLL

Resolution No. 192-2026

Moved by Councillor Mundt

That Council sets the Advance Poll date for the 2026 Municipal Elections to October 26, 2026.

Carried

POLLING PLACE

Resolution No. 193-2026

Moved by Councillor Thomson
That Council designates the following polling place for the 2026 Municipal Elections: RM of Biggar Municipal Office, located at 201, 2nd Avenue West, Biggar, Saskatchewan. Carried

ELECTION OFFICIAL REMUNERATION

Resolution No. 194-2026
Moved by Councillor Poletz
That Council sets the remuneration for the Deputy Returning Officer and Poll Clerk at \$25.00 per hour for the Municipal Election on November 9, 2026 and the Advance Poll on October 26, 2026. Carried

JDL UNDERGROUND GRAVEL CONTRACT AMENDMENT

Resolution No. 195-2026
Moved by Councillor Peiffer
That Council approve amending the gravel contract rate with JDL Underground to \$.48 per yard per mile as requested by Fred Boisvert. Carried

TOWN OF BIGGAR LETTER – FIRE ASSOCIATION REPRESENTATION

Resolution No. 196-2026
Moved by Councillor Thomson
That Council approve the letter to the Town of Biggar regarding Board Representation on the Biggar Rural District Fire Association (BRDFA), and that the letter be forwarded to the BRDFA for submission to the Town of Biggar, along with any letters received from other members of the BRDFA. Carried

BIGGAR RURAL DISTRICT FIRE ASSOCIATION BYLAW SCHEDULES

Resolution No. 197-2026
Moved by Councillor Mundt
That Council accepts the Biggar Rural District Fire Association (BRDFA) Bylaw Schedules as presented and advises the BRDFA that they will update their Fire Protection Bylaw Agreement. Carried

Councillor Thomson departed the meeting at 1:23 p.m.

COUNCIL REMUNERATION

Resolution No. 198-2026
Moved by Councillor Mundt
That Council approve the per diems as follows:

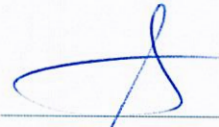
Councillor Poletz	\$450.00
Councillor Peiffer	\$413.00
Councillor Thomson	\$360.20
Councillor Mundt	\$339.20
Councillor Watson	\$890.70
Reeve de Moissac	\$582.28

Carried

ADJOURNMENT

Resolution No. 199-2026
Moved by Councillor Mundt
That the meeting be adjourned at 1:32 p.m.

Carried



Administrator



Reeve



