



# Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, February 17, 2026 at 9:00 a.m. in the Council Chambers located at 201 2<sup>nd</sup> Avenue West, Biggar, Saskatchewan.

## CALL TO ORDER

9:08 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present:

Reeve Jeanne-Marie de Moissac

Division 2 Councillor Melanie Peiffer

Division 3 Councillor Dale Thomson

Division 4 Councillor Mark Sagon

Division 6 Councillor Brian Watson (attendance by telephone)

Administrator Sheri McHanson Budd

Foreman – Darren Comstock

Absent:

Division 1 Councillor Brad Poletz

Division 5 Councillor Greg Mundt

## ADOPTION OF AGENDA

Resolution No. 33-2026

Moved by Councillor Thomson

That the meeting agenda for February 17, 2026 be adopted as presented with the following change:

Move 11. m. Biggar & District Family Centre ahead of 11. 1. Budget

Carried

## ADOPTION OF MINUTES

Resolution No. 34-2026

Moved by Councillor Peiffer

That the minutes of the Regular Meeting of Council held January 20, 2026 be accepted as presented.

Carried

## BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 35-2026

Moved by Reeve de Moissac

That the Bank Reconciliations dated January 31, 2026 and the Statement of Financial Activities as of February 13, 2026 be received and filed as presented.

Carried

## ACCOUNTS FOR APPROVAL

Resolution No. 36-2026

Moved by Councillor Thomson

That the cheques #3627-3659, online payments, online utility payments, Mastercard, monthly remittances in the amount of \$102,324.78 and January 11-February 7, 2026 payroll in the amount of \$23,899.10 be approved.

Carried

## REPORTS

Resolution No. 37-2026

Moved by Councillor Sagon

That the verbal reports of Council, Foreman Comstock and Administrator McHanson Budd be accepted as presented.

Carried

Reeve de Moissac called for a recess at 10:39 a.m.

Reeve de Moissac reconvened the meeting at 10:49 a.m.

## CORRESPONDENCE

Resolution No. 38-2026

Moved by Councillor Thomson

That the following correspondence be accepted for Council's information and filed:

SAMA AGM – Notice of Meeting 2026

SARM – 2026 RIRG Road Program Project Approval  
SMHI – Annual Meeting  
Town of Biggar – Public Notice of rezoning

Carried

TEXAS GATE POLICY

Resolution No. 39-2026

Moved by Councillor Sagon

That the Texas Gate Policy be approved as presented.

Carried

ROAD MAINTENANCE AGREEMENT – RM OF ROSEMOUNT

Resolution No. 40-2026

Moved by Councillor Peiffer

That Council accept the signed Road Maintenance Agreement with the RM of Rosemount for 2026 and direct the Reeve and administrator to sign on behalf of the municipality.

Carried

ASSET MANAGEMENT

Resolution No. 41-2026

Moved by Councillor Thomson

That Council accept the Letter of Support and Commitment from NAMS Canada to participate in the Prairie Sustainable Service Delivery Support Program and approve signing the Letter of Support and Commitment.

Carried

MUNDT GRAVEL AGREEMENT

Resolution No. 42-2026

Moved by Reeve de Moissac

That Council agrees to purchase 13,466.3 yards of 106 spec gravel at a rate of \$ 11.00 per yard from Stacey Mundt Farms Ltd. & Jennifer Mundt Farms Ltd., for a total purchase price of \$ 148,129.30.

Carried

CLEANFARMS GRAIN BAG COLLECTION DAY

Resolution No. 43-2026

Moved by Councillor Sagon

That Council agrees to hosting a Cleanfarms Grain Bag Collection Day on April 13, 2026 from 9:00 a.m. to 1:00 p.m. at the RM Shop.

Carried

WSP ENGINEERING AGREEMENT FOR 656 REBUILD

Resolution No. 44-2026

Moved by Councillor Peiffer

That we accept the WSP agreement to provide engineering services for the grid road 656 rebuild project in the amount of \$41,584.60.

Carried

IN-CAMERA DISCUSSION

Resolution No. 45-2026

Moved by Councillor Peiffer

That Council go in-camera as per Part III of LAFOIP at 11:35 a.m.

Carried

Foreman Comstock left the meeting.

RESUME REGULAR MEETING

Resolution No.46-2026

Moved by Councillor Thomson

That Council leaves the in-camera discussion and resumes the Regular Meeting at 12:15 p.m.

Carried

BIGGAR REC VALLEY SPONSORSHIP

Resolution No. 47-2026

Moved by Councillor Watson

That Council approves the Platinum Level Sponsorship of \$1,000 to the Biggar Rec Valley Red, White & Gold Slot Race and Jackpot June 27 & 28, 2026.

Carried

BIGGAR TOWN & COUNTRY FAIR DAYS – SPONSORSHIP REQUEST

Resolution No. 48-2026

Moved by Councillor Watson

That Council agrees to donate \$500.00 to the Biggar Town & Country Fair Days happening June 12-14, 2026.

Carried

BIGGAR LIONEL A. JONES LIBRARY CONDITIONAL GRANT

Resolution No. 49-2026

Moved by Councillor Peiffer

That Council approves the Conditional Grant Request of \$7,500 for 2026 to the Biggar Lionel A. Jones Library.

Carried

RMAA SPRING WORKSHOP 2026

Resolution No. 50-2026

Moved by Councillor Thomson

That Council approves the Administrator and Assistant Administrator to attend the RMAA Workshop in North Battleford on March 24, 2026.

Carried

Foreman Comstock returned to the meeting at 12:31 p.m.

FIRE ASSOCIATION AGREEMENT

Resolution No. 51-2026

Moved by Councillor Thomson

That Council advises the Biggar Rural District Fire Association that all members should abide by the same rules.

Carried

Recess for Lunch 12:42 p.m. – 1:11 p.m.

Resolution No. 52-2026

Moved by Councillor Thomson

That resolution No. 51-2026 be rescinded.

Carried

Resolution No. 53-2026

Moved by Reeve de Moissac

That Council request clarification about call-out fees in the proposed agreement from the Biggar Rural District Fire Association.

Carried

ADD TITLING OF PALO ROAD TO AGENDA

Resolution No. 54-2026

Moved by Councillor Peiffer

That Council agrees to add titling of Palo Road to the Agenda.

Carried

TITLING OF PALO ROAD – ABANDONMENT OF OLD PLAN FOR ROAD

Resolution No. 55-2026

Moved by Reeve de Moissac

That Council approves abandoning the registered plan for road CV1606 (H-10590) in SE 34-36-17 W3 so the surveyor can title this portion of Palo Road to where the actual road is located.

Carried

BIGGAR AND DISTRICT FAMILY CENTRE SPONSORSHIP

Resolution No. 56-2026

Moved by Reeve de Moissac

That Council approves the sponsorship request from the Biggar and District Family Centre in the amount of \$500.

Carried

SALE OF DOZER

Resolution No. 57-2026

Moved by Councillor Sagon

That Council would consider selling the dozer for \$225,000.

Carried

ASSISTANT ADMINISTRATOR WAGE INCREASE

Resolution No. 58-2026

Moved by Councillor Peiffer

That Council approves the wage increase for Assistant Administrator Karen Macdonald to \$33/hour effective next pay period.

Carried

PER DIEMS APPROVED

Resolution No. 59-2026

Moved by Councillor Thomson

That Council approves the per diems as follows:

Councillor Thomson	\$600.40
Reeve de Moissac	\$614.20
Councillor Peiffer	\$520.00
Councillor Sagon	\$347.60

ADJOURNMENT

Resolution No. 60-2026

Moved by Councillor Peiffer

That the meeting be adjourned at 2:47 p.m.

Carried

---

Administrator

---

Reeve