Meeting Minutes

The Council of the Rural Municipality of Biggar No. 347 held its Regular Meeting of Council on Tuesday, September 15, 2026 at 9:00 a.m. in the Council Chambers located at 201 2nd Avenue West, Biggar, Saskatchewan.

CALL TO ORDER

9:01 a.m. Reeve Jeanne-Marie de Moissac called the meeting to order.

Present: Reeve Jeanne-Marie de Moissac
Division 1 Councillor Brad Poletz (departed at 1:56 p.m.)
Division 2 Councillor Melanie Peiffer
Division 3 Councillor Dale Thomson
Division 4 Councillor Mark Sagon (departed at 1:23 p.m.)
Division 5 Councillor Greg Mundt (arrived at 9:03 a.m. - departed at 10:16 a.m.)
Division 6 Councillor Brian Watson
Administrator Sheri McHanson
Foreman – Lane Tipton (9:00 a.m.-11:39 a.m.)

Councillor Mundt arrived to the meeting at 9:03 a.m.

ADOPTION OF AGENDA

Resolution No. 235-2026
Moved by Councillor Thomson
That the meeting agenda for September 15, 2026 be adopted with the following additions:
Add Mark Custer payment of $1703.63 to List of Accounts for Approval
Delegation – Glen Archdekin 10:00 a.m. Road Maintenance Concerns
New Business – q. Civic Addressing
r. Approach Application NW 3-37-13 W3

Carried

ADOPTION OF MINUTES

Resolution No. 236-2026
Moved by Reeve de Moissac
That the minutes of the Regular Meeting of Council held August 18, 2026 be accepted as presented.

Carried

BANK RECONCILIATION AND FINANCIAL STATEMENTS

Resolution No. 237-2026
Moved by Councillor Mundt
That the Bank Reconciliations dated August 31, 2026 and the Statement of Financial Activities as of September 11, 2026 be accepted as presented.

Carried

ACCOUNTS FOR APPROVAL

Resolution No. 238-2026
Moved by Councillor Poletz
That the cheques #3901-3936, e-transfer payments, online payments, online utility payments, monthly remittances in the amount of $167,007.58 and August 9-22, 2026 and August 23-September 5, 2026 payroll in the amount of $42,774.56 be approved for payment.

Carried

TEXT2CAR FLEET MONITORING SYSTEM

Resolution No. 239-2026
Moved by Councillor Watson
That every Councillor and Reeve has access to the Text 2 Car Fleet Monitoring system.

Carried

DELEGATIONS

9:55 -10:16 a.m. Glen Archdekin – Road Maintenance Concerns

Councillor Mundt departed the meeting at 10:16 a.m.

Reeve de Moissac called for a recess at 10:16 a.m.
Reeve de Moissac reconvened the meeting at 10:27 a.m.

TRANSMISSION REPAIR AND SALE OF RED TRUCK

Resolution No. 240-2026
Moved by Councillor Watson
That the transmission in the red truck be fixed and the truck be put up for sale.

Carried

Councillor Sagon left the meeting at 11:36 a.m.
Foreman Tipton departed the meeting at 11:39 a.m.
Councillor Sagon returned to the meeting at 11:40 a.m.

WSP ESTIMATE OF QUANTITIES FOR BOUNDARY ROAD TENDER
Resolution No. 241-2026
Moved by Councillor Sagon
That Council approves hiring WSP to provide an estimate of quantities for tender purposes for Division 5 Boundary Road Project.

Carried

Reeve de Moissac called for a recess for lunch at 12:16 p.m.
Reeve de Moissac reconvened the meeting at 12:47 p.m.

RESCIND MOTION 197-2026 – FIRE ASSOCIATION AGREEMENT
Resolution No. 242-2026
Moved by Councillor Thomson
That Council rescind resolution 197-2026, as the Town of Biggar provided notice of withdrawal from the Biggar Rural District Fire Association with the old agreement and a new agreement is being negotiated.

Carried

Councillor Sagon departed the meeting at 1:23 p.m.
Councillor Watson left the meeting at 1:46 p.m. and returned at 1:47 p.m.
Councillor Poletz departed the meeting at 1:56 p.m.

CORRESPONDENCE
Resolution No. 243-2026
Moved by Councillor Peiffer
That the following correspondence be accepted for Council's information and filed:

Subdivision Application Closure NE 10-36-15W3
Rural Integrated Roads for Growth – 2026 Program Intake

Carried

LEGAL REPRESENTATION FILE TRANSFER
Resolution No. 244-2026
Moved by Councillor Thomson
That any current legal files be transferred to Revering Law Office in Saskatoon as Jason Peszko has been appointed to the bench and Peszko Legal is closing to the public as of October 15, 2026.

Carried

WATER TESTING REIMBURSEMENT
Resolution No. 245-2026
Moved by Councillor Thomson
That Council advises Jeff and Sandi Kushner that water testing is at the expense of the user, as per the sign posted at the Community Well.

Carried

REDLICH BOOKKEEPING & PAYROLL SERVICES AGREEMENT
Resolution No. 246-2026
Moved by Councillor Watson
That Council accepts the Bookkeeping and Payroll Services Agreement with Charissa Redlich for September 21-23, 2026 as presented.

Carried

HIRING NICK BROECKELL AND JOE BROECKELL
Resolution No. 247-2026
Moved by Councillor Peiffer
That Council acknowledges the hiring of the following staff as of August 31, 2026:

Nicholas Broeckell	Level 2 – $25.22/hour
Joseph Broeckell	Level 3 - $28.82/hour

Carried

Reeve de Moissac called for a recess at 2:25 p.m.
Reeve de Moissac reconvened the meeting at 2:37 p.m.

ABATEMENT OF COMMERCIAL TAXES ROLL 1933 000
Resolution No. 248-2026
Moved by Councillor Watson
That Council abates commercial taxes for Roll Number 1933000 in the amount of $4359.93 due to the commercial operations ceasing and the advisement of the change in use in 2025 being missed.

Carried

UMAAS FALL WORKSHOP
Resolution No. 249-2026
Moved by Councillor Peiffer
That Council approve the Administrator attending the UMAAS Fall Workshop on October 1, 2026 in North Battleford.

Carried

PROCEED FOR TITLE – TAX ENFORCEMENT
Resolution No. 250-2026
Moved by Councillor Thomson
That the Council authorizes the administration under Section 22(1) of the Tax Enforcement Act to commence proceedings to request title with respect to the following lands:

Roll 254000	SW 25-34-14 W3
Roll 299000	SW 36-34-14 W3
Roll 1148000	PT NE 17-35-15 W3
Roll 1149000	NE 17-35-15 W3
Roll 1150000	NW 17-35-15 W3

Carried

PERSONAL PROTECTIVE EQUIPMENT
Resolution No. 251-2026
Moved by Councillor Peiffer
That Council approves increasing the personal protective equipment allowance to $300 for the 2026 season and the policy manual be updated accordingly.

Carried

Councillor Watson left the meeting at 3:17 p.m.
Councillor Watson returned to the meeting at 3:21 p.m.

MULCHING QUOTES
Resolution No. 252-2026
Moved by Reeve de Moissac
That Council approves $25,000 to be spent on mulching to be completed by the contractor with the lowest quote for the areas as determined by the Administrator and Foreman.

Carried

COUNCIL REMUNERATION
Resolution No. 253-2026
Moved by Councillor Thomson
That Council approve the per diems as follows:

Councillor Poletz	$565.00
Councillor Peiffer	$520.00
Councillor Thomson	$500.40
Councillor Sagon	$418.40
Councillor Mundt	$239.20
Councillor Watson	$320.00
Reeve de Moissac	$577.00

Carried

ADJOURNMENT
Resolution No. 254-2026
Moved by Councillor Peiffer
That the meeting be adjourned at 3:40 p.m.

Carried

Administrator

Reeve